

Alliance to End Homelessness in Suburban Cook County  
September 25, 2009  
10am to 12pm  
United Way of Metropolitan Chicago  
560 W. Lake St., Chicago

I. Welcome and introductions:

Call to order @ 10:01 am by Dennis

II. Approval of August Board meeting minutes; Mike moved and Hugh seconded without any changes; all in favor to approve minutes.

III. Financial Update – Tom Galassini

A. Finance committee update

- Please refer to minutes in Board packet

B. Aug 31<sup>st</sup> Financials

- Please refer to Budget in Board packet

C. 2009 Budget Revision and 2010 Draft Budget

- Not successful for HPRF funding for admin
- Chicago Community Trust has invited Alliance to reapply for current, existing grant funds
- Chicago has invited Alliance to reapply for CDBG funding
- Projecting a break-even budget for 2009
- Projecting increase staff in budget for 2010

IV. Director's Report – Jennifer Hill

A. PSH Progress Report (in Board packet)

- Acknowledgement of the increase in PSH beds in 2009 (approximately 100)
- Ken questioned what percentage of overall beds that are PSH in our continuum as HUD requires 30% of funding nationwide should be PSH. Jennifer stated that she thought the Alliance was less than 20%.

B. HPRP West

- Oak Park, Berwyn, and Cicero entitlement communities and lead agencies have been meeting to work out the substance of the MOUs which should be ready to sign shortly

C. HPRP Cook- requested action

- Directly allocating prevention funds to the 12 agencies that currently provide this service; directly allocating funds to the homeless call center, directly allocating funds to Metropolitan Legal Services, and then providing a

portion of the funds to the Alliance to give Rapid Rehousing funds to subrecipient agencies (WS PADS, SS PADS, Journeys)

- Requested approval of the resolution that the Board of Alliance designate the Co-chair Sue and Secretary Teri to sign the agreement with Cook County and the Executive Director Jennifer to sign off on billing paperwork; Pat moved. Discussion ensued as to what funds were allocated, and to what agencies. All in favor; Mike and Lynda abstaining as subrecipients.

#### D. Promotions Update

- Please refer to information presented in Board packet

#### E. Responsible budget Coalition Sign-on

- Jennifer requested that the Alliance sign up to be a member organization; Hugh moved and Todd seconded. Discussion ensued as to benefits of being part of the Coalition. All in favor; Marvin opposed and Mary abstained.

Brief discussion on how that allocation for State HPRP funding was done in a way that reduces Cook County while increasing collar communities (and with the State reducing prevention, this has impacted the total amount of prevention funds in Suburban Cook County). Jennifer and several Board members are in process of having discussion with reps with the State (DHS and DCO primarily along with Cook County).

#### V. Committee Reports:

##### A. Executive Committee-Dennis

- Content from minutes to be further discussed in committee reports; in Board packet for review
- Concerns noted re: co-chairs from CBSAs on Board; to be brought up at Governance

##### B. Fundraising – Paul

- Please refer to minutes in Board packet for additional information
- Provided information on the funds that will be raised by contributions by Board members and agencies to be members; no consequences for failure to pay member contribution as agencies can still have a rep on the Board etc.
- Discussed letter writing campaign: Alliance to send template on letterhead and also, Board members can send names to the Alliance for the Alliance to send out the letters (by 10/15)
- Discussion on the Alliance also setting up a Facebook account to facilitate giving
- Discussion on the Holiday cards being used for fundraising

##### C. HMIS – Ken

- Tabled until October

D. Continuum of Care Development – Sue

- Tabled until October

E. Project Review –Brian & Khen

- Tabled until October

F. Outcome Evaluation – Courtney

- Tabled until October

G. Homeless Prevention – Mary and Dennis

- Report in Board packet.
- Please refer to documentation requirements; discussion ensued re: guidelines as to their meaning. Refer back to HUD notice for clarification. Pat moved that the Board of Directors accept these guidelines for prevention and HPRP; Mike seconded. Todd questioned whether HMIS can monitor the spending to ensure that it is in accordance with guidelines...discussion that the Alliance will have to develop a monitoring practice occurred. Further discussion then on rapid re-housing guidelines and the further restrictions from HUD as to who qualifies. John stated that this is a draft, versus a final policy and procedure so that the Board can adopt the guidelines but not a draft of how to implement. Pat withdrew original motion. Mike changed motion that we recommend to Cook County that they adopt the additional criteria for homeless prevention for their subgrantees and John seconded. All in favor. Second motion from Mike was that the Alliance adopt the rapid re-housing provisions as outlined; Pat seconded. All in favor except Lynda who opposed; motion passed. Mary moved that all HPRP clients must agree to share a minimum amount of personal, confidential information being shared to all agencies in order to avoid duplication esp. in HMIS (general information noted as option 1 on the HMIS consent form); Pat seconded. Discussion on whether this is legal, yes it is since it is a requirement of HUD. All voted in favor of motion.

H. Governance – Mark

- tabled until October

I. Chronic Homelessness – Khen

- tabled until October

J. Ad Hoc Housing Goals Workgroup – Mike

- tabled until October

## VI. Other Reports

A. Regional roundtable: tabled until October

B. Discharge planning: tabled until October

## VII. Local Council Reports

### A. South – Mike

- Tabled until October

### B. West – Lynda

- Tabled until October

### C. North- Millicent

- Tabled until October

## VIII. Old Business

### A. tabled until October

## IX. New Business

- UIC students are going to be assisting the Continuum of Care committee on drafting reports. (Liz Ullmana, Danni Marion, Bob Cox)

Motioned by Hugh to adjourn at 12pm and to table all other agenda items until next month and Pat seconded; all in favor.

## X. Adjournment @ 12:03pm

Next Meeting – Friday, October 16<sup>th</sup>, 2009 from 10am to 12pm at the United Way Metro, 560 W. Lake Street, Chicago due to a conflict with the 23<sup>rd</sup>.

Respectfully submitted by Theresa Curran

Voting Members Present:

Jose	Alvarez <b>Vice Chair</b>	Town of Cicero
Bill	Baxter	Hines V A Hospital
Hugh	Brady	NAMI Barrington Area
Beverly	Christmon	Community Representative
Dennis	Condon <b>Board Co-Chair</b>	Community Representative
Theresa	Curran <b>Secretary/CBSA Co-Chair</b>	Pillars
Marvin	Gorss	West Suburban Landlords Assoc.
Eileen	Higgins	Catholic Charities
Brian	McManaman	Emergency Fund
Patrick	Rodgers	Social Security Administration
Ken	Schmitt	YMCA Network
Lynda	Schueler <b>CBSA Co-Chair</b>	West Suburban PADS
Mary	Schurder	Center of Concern, The
Paul	Selden	Connections for the Homeless
Susan	Shimon <b>Board Co-Chair</b>	New Foundation Center
Todd	Stull	Journeys from PADS to HOPE
Courtney	Suchor <b>CBSA Co-Chair</b>	Sanctuary/SS Family Shelter
Mike	Wasserberg	South Suburban PADS

Voting Members Absent:

Arie	Davis	IL Department of Corrections
Mark	Enenbach <b>Past Chair</b>	CEDA Central
John	Fallon	Corp Supp Housing
Tom	Galassini <b>Treasurer</b>	United Way of Metro Chicago
Scott	Jensen	Community Representative
Rick	Nichols	Community Representative
Khen	Nickele	IDHS-DMH
Millicent	Ntiamoah <b>CBSA Co-Chair</b>	Catholic Charities
Debbie	Pavick	Thresholds
Jackee	Pruitt	PLCCA
Rev. John	Rice	Bethel Community Facility
Cynthia	Schilsky	Community Representative
Brenda	Tobuch	Blue Island IDHS Office
Diane	Wolak-Green	Housing Authority of Cook County

Other Members Present:

Kamar	Beaco	CEDA Bloom-Rich
Jenny	Delumo	YMCA Metropolitan Chicago
Fatimah	Ismail	Aran American Family Services
Terry	McCullough	Thornton Township
Sheri	Pantell	CEDA Northwest
Aysha	Shalabi	Aran American Family Services
Kelly	Williams	Grand Prairie Services
Jeremy	Heyboer	Alliance
Jennifer	Hill	Alliance
Sharon	King	Alliance to End Homelessness