



Role and Responsibilities: Board of Directors

The Board of Directors serves as the governing body with overall strategic, legal, and fiduciary responsibility for the organization. The role and responsibilities of the Board collectively and each member individually includes, but are not limited to:

- Determine, uphold, and contribute to the mission and vision of the Alliance.
- Understand and promote the Alliance's mission, program, and services in a knowledgeable, responsible, and competent manner. Ask appropriate questions while supporting the majority decision.
- Knowledgeably set organizational policies and procedures and oversee its administration by staff.
- Participate in the review, adoption, and monitoring of the annual budget, annual audit, and compliance with applicable governmental regulations.
- Assist in developing financial resources needed to fund the organization.
- Hire the Executive Director. Support and monitor the Executive Director's activity and annually evaluate his/her performance.
- Commit to a one-year term of office and attend all scheduled and special meetings.
- Serve on at least one standing committee and regularly attend and participate in the committee meetings and functions.
- Suggest agenda items for Board and committee meetings to ensure all significant issues are addressed.
- Communicate and work with the staff as requested by the Executive Director.
- Suggest to the Board possible nominees who will enhance the organization.
- Avoid any conflicts of interest, whether actual or perceived. This includes not only material profits, but also endorsement or prioritizing of your personal/agency project or goals before those of the organization.

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