

Alliance to End Homelessness in Suburban Cook County

November 20th, 2009

10am to 12pm

Catholic Charities

1717 Rand Road, Des Plaines

I. Welcome and introductions:

Call to order @ 10:02 am by Sue

II. Approval of October Board meeting minutes – Mike motioned and Pat seconded; all in favor

III. Financial Update – Cynthia Schilsky on behalf of Tom Galassini

A. Finance committee update

- Please refer to minutes in Board packet

B. Draft 2010 Budget

- Please refer to Budget in Board packet; will be presented at Dec Board meeting for approval

C. Oct 30th Financials

- On track with receivables versus expenditures
- Summary of fund raising of \$3,700 in individual giving (\$413 of that was from Marathon); \$1800 in Board gifts (15), \$525 has been collected for the Holiday cards, donation of \$1500 from AHAND, \$52,500 from Chicago Community Trust grant to date. Donation income total is \$60,113 to date.
- \$1400 collected so far in membership contributions (5).

IV. Director's Report – Jennifer Hill

A. HPRP Update

- Alliance is planning on meeting with State officials re: HPRP to discuss how the decrease in State Prevention funds is impacting the utilization of the HPRP funds (which were originally meant to further expand the state prevention funding system).

B. NOFA Update

- Deadline extended to November 25th, 2009 due to technical difficulties with esnaps system
- Alliance intends to submit by Monday, November 23rd, 2009; Jennifer acknowledged the Continuum of Care committee for their work on Exhibit I.

C. Site visit by Chicago Community Trust

- Has been encouraging us to diversify the Board; the program officer gave us advice/contacts to assist the Alliance in this process.

V. Committee Reports:

A. Executive Committee-Sue

- Minutes in Board packet for review

B. Fundraising – Paul

- No additional information noted (refer to financial report data re: funds collected to date)

C. HMIS – Ken S.

- Minutes in Board packet for review

- **Motion that HPRP programs share Cook County MDR and HPRP service transactions (HPRP transactions are required) with all agencies in the Continuum of Care (CoC) as a default.** Ken revised motion from last month's Alliance meeting and Pat seconded. Discussion

ensued esp. re: DV clients and entering of data...DV clients will be recorded outside the HMIS system. Clarification that if clients decline to sign consents to share MDR (minimum data requirements) and HPRP service transactions, then the client can't be funded through HPRP funds. All present in favor except Courtney who opposed due to concerns about requiring DV agencies to still enter MDR data.

- Peggy discussed purchasing of the Call Point component of Service Point. **If Call Center chooses to utilize Call Point, Motion that Alliance purchase Call Point at a cost of \$5,000 annually (cost is in the HMIS budget).** Ken motioned and Scott seconded after Mike made an amendment to the language of the motion. Discussion ensued whether Alliance or Call Center should purchase, Alliance staff members state that the HMIS team members feel that the cost should be covered by the Alliance's HMIS budget. Comment that we do not have sufficient knowledge of how it will be utilized. Vote called. All present in favor except Scott and Bill who opposed and Rick Nichols and Rev. John Rice who abstained.
 - Discussion as to whether DV agencies should consult HMIS to first find out if the client has utilized HPRP funds; to be taken up by another committee for clarification.
- D. Continuum of Care Development – Sue
- Sections of Exhibit I still in process of being completed
- E. Project Review –Brian & Khen
- Minutes in Board packet
 - Met with outcome evaluation committee re: the current processes in place
- F. Outcome Evaluation – Courtney
- Joint meeting with project review; minutes in Board packet
 - Will be making language changes in their report that was presented at the last Board meeting
 - Will be working on further amending the tool to include several issues that have been identified (as noted in minutes)
- G. Homeless Prevention – Dennis
- Minutes in Board packet
 - Goal of meeting was to continue to discuss territories, call center, forms, working with CBSA's to distribute funds, and the Alliance role in the HPRP
 - Call center has begun Phase I as they are beginning to address calls that are coming into the Chicago Call Center and making the appropriate referral. Phase II will begin to be implemented at the beginning of December as new telephone number will be rolled out then.
 - Out of 16 agencies, 14 have received Notice to proceed from Cook County...if your agency has received this, please submit 29A to Cook County immediately as no funding will be distributed in December. The Alliance has submitted the form on behalf of the rapid re-housing component to Cook County for the 3 sub-grantees. There are still six agencies with outstanding 29As.
 - Re: DV agencies, still some question as to whether funds are to be used for rapid re-housing or prevention
 - Request made that a portion of CEDA and Catholic Charities funds be allocated for the South Suburbs, this has not yet been determined or decided. These two agencies (CEDA and Catholic Charities) will come up with an allocation system of the % of funds that will be allocated to each region (North, West and South)
- H. Governance – Mark
- tabled until December
- I. Chronic Homelessness – Khen
- no report
- J. Ad Hoc Housing Goals Workgroup – Mike
- no report

VI. Other Reports

A. Regional roundtable: Jennifer

- Primarily discussed NOFA process and how the region can work together more on HMIS troubleshooting.

B. Discharge planning: John F.

- Tabled until December

VII. Local Council Reports

A. South – Courtney

- Reviewed HPRP eligibility guidelines. Will not meet in December.

B. West – Teri

- Finished up membership dues discussion; but primarily reviewed guidelines for eligibility to receive HPRP prevention or rapid re-housing services

C. North- Millicent

- Reviewed guidelines for eligibility to receive HPRP prevention or rapid re-housing services

VIII. Old Business

A. none

IX. New Business

- County Club Hills PSH presentation– Mike Wasserberg

- Motioned by Mike for a vote of support; seconded by Hugh. All in favor.

Motioned by Pat to adjourn at 11:58am; seconded by Brian; all in favor.

X. Adjournment @ 11:58m

Next Meeting – Friday, December 18th from 10am to 12pm at the United Way Metro, 560 W. Lake Street, Chicago

Respectfully submitted by Theresa Curran

Voting Members Present-Nov 20, 2009

Bill	Baxter	Hines V A Hospital
Hugh	Brady	NAMI Barrington Area
Dennis	Condon Board Co-Chair	Community Representative
Theresa	Curran Secretary/CBSA Co-Chair	Pillars
Arie	Davis	IL Department of Corrections
Mark	Enenbach Past Chair	CEDA Central
Eileen	Higgins	Catholic Charities
Scott	Jensen	Community Representative
Brian	McManaman	Emergency Fund
Rick	Nichols	Community Representative
Khen	Nickele	IDHS-DMH
Millicent	Ntiamoah CBSA Co-Chair	Catholic Charities
Rev. John	Rice	Bethel Community Facility
Patrick	Rodgers	Social Security Administration
Cynthia	Schilsky	Community Representative
Ken	Schmitt	YMCA Network
Lynda	Schueler CBSA Co-Chair	West Suburban PADS
Mary	Schurder	Center of Concern, The
Susan	Shimon Board Co-Chair	New Foundation Center
Todd	Stull	Journeys from PADS to HOPE
Courtney	Suchor CBSA Co-Chair	Sanctuary/SS Family Shelter
Mike	Wasserberg	South Suburban PADS
Diane	Wolak-Green	Housing Authority of Cook County

Voting Members Absent:

Jose	Alvarez Vice Chair	Town of Cicero
Beverly	Christmon	Community Representative
John	Fallon	Corp Supp Housing
Tom	Galassini Treasurer	United Way of Metro Chicago
Marvin	Gorss	West Suburban Landlords Assoc.
Debbie	Pavick	Thresholds
Jackee	Pruitt	PLCCA
Paul	Selden	Connections for the Homeless
Brenda	Tobuch	Blue Island IDHS Office

Other Members Present:

Scheneka	Ashford	New Life Shelter & Rehabilitation Cntr
Erica	Branch	Cook County DPDevelopment
Barbara	Hyshaw	CEDA
Ken	Keibler	Catholic Charities
Marilyn	Smith	New Life Shelter & Rehabilitation Cntr
Evelyn	Taylor	
Jennifer	Wood	YMCA Network
Jeremy	Heyboer	Alliance
Jennifer	Hill	Alliance
Sharon	King	Alliance to End Homelessness
Peggy	Troyer	Alliance