

ALLIANCE TO END HOMELESSNESS IN SUBURBAN COOK COUNTY

Friday, February 24, 2006
10:00 AM-12:00 PM

Westminster Hall, First Presbyterian ▪ Elm & Catherine, NE Corner ▪ LaGrange, IL

AGENDA

- I. **Welcome & Introductions**
- II. **Approval of Meeting Minutes**
- III. **Treasurer's Report – *Raul Rodriguez***
- IV. **Director's Report – *Jennifer Hill***
 - A. Letters of Intent
 - B. Training Update
- V. **Committee Reports**
 - A. Executive Committee – *Ken Schmitt*
 - B. HMIS Committee – *Doug Jones*
 - C. Continuum of Care Development – *Sue Shimon*
 - D. Project Review and Prioritization – *Cynthia Schilsky*
 - E. Chronic Homelessness – *Lynda Schueler*
 - F. Homelessness Prevention – *Marie Vesely*
 - G. Governance – *Richard Koenig*
 - H. Advocacy Committee – *Nancy Radner*
 - I. Evaluation Committee – *Karen Stunkel*
- VI. **Other Reports**
 - A. Regional Roundtable – *Cynthia Schilsky*
 - B. Mainstream Resources – *Mary Ann Romeo*
- VII. **CBSA Reports**
 - A. South – *Fred Shannon*
 - B. West – *Cynthia Schilsky*
 - C. North – *Marie Vesely/Sue Shimon*
- VIII. **Old Business**
- IX. **New Business**
- X. **Adjournment**

- The March meeting of the Board of Directors will be held **Friday, March 24**, 10:00 AM to noon, at United Way of Metro Chicago, 560 W. Lake St., Chicago.

Alliance to End Homelessness in Suburban Cook County
Board Meeting Minutes
January 27, 2006

Meeting Location: Harris Bank, 111 W. Monroe Street, Chicago, IL 60603

Members Present:

Officers Present:

Chair Ken Schmitt; Secretary Susan Shimon; Treasurer Raul Rodriguez; and Past Chair Richard Koenig. Vice Chair Eileen Higgins was absent.

Board Members Present:

Beverly Christmon; Gerry DuPaty; Doug Jones; Kelli Moore; Khen Nickle; Nancy Radner; Patrick Rodgers; Mary Ann Romeo; Cynthia Schilsky; Lynda Schueler; Mary Schurder; Fred Shannon; Marie Vesely; Edwin H. Walker IV; Mike Wasserberg; and Sandy Williams.

Board Members Not Present:

Mark Enenbach; Yvonne Griffin-Bland; and Lenoris Perkins.

Other Members Present

Jennifer Hill, Amy Ernestes, and Shaun Pyron (Alliance Staff). Barbara Hyshaw - CEDA Central; Millicent Ntiamoah - Catholic Charities; Karyn Perkins - CEDA Bloom-Rich; Jennifer Shimp - Harris NA; Courtney Suchor - Sanctuary/SS Family Shelter; Jill Valbuena – Thresholds; and LaTonya Walker -WINGS

- I. Alliance Chair Ken Schmitt called the meeting to order. Participants introduced themselves.
- II. Approval of the Minutes - Edwin Walker moved and Mike Wasserberg seconded that the minutes of the December meeting be approved with the following corrections: Project Review and Prioritization Committee report reference to Option A “had at its crux selection of only one new project **to be ranked #1.**”
- III. Treasurer’s Report – Raul Rodriguez reported no significant variances to the budget at this time. Financial reports illustrate our oft-stated disadvantageous cash flow.
- IV. Director’s Report – Jennifer Hill reported that the next Alliance meeting will be at a west suburban location in February; Mac Minnick has resigned due to health reasons; Chicago Community Trust awarded \$25,000 for our HMIS (!); the strategic plan summary presentation is scheduled in the February AHAND meeting (contact Jennifer if you wish her to present in the west or south); the 1/20/05 SuperNOFA training was well attended;

Board action requested: Jennifer requested a resolution authorizing the \$175,000 request for CDBG funds. She read the resolution, Patrick Rodgers moved and Fred Shannon seconded that the Alliance authorize the application on its behalf. Motion passed.

- V. Committee Reports
 - A. Executive Committee – Ken Schmitt summarized the committee’s discussion of the CDBG application, SuperNOFA orientation, and Alliance committee reports.
 - B. HMIS Committee – Doug Jones reported that its ad hoc report design group has made significant progress in defining those reports.
 - C. Continuum of Care Committee – Sue Shimon reported on its discussion of strategic plan executive summary distribution, stakeholder engagement and prioritization, and Chronic Homelessness Committee’s request that it re-examine its decision to wait until 2007 to conduct a sheltered count. The committee agreed to produce a condensed strategic plan version. Jennifer Hill and Tom Hinchy will seek an appointment with the Cook County Planning Department Director. The committee concluded it could not recommend a 2006 sheltered count, though it may have no choice, depending on the AHAR requirement outcome.

D. Project Review and Prioritization – Cynthia presented the 2006 ranking tool, pointing out the following changes:

* Category 1 - Project Meets Need of Continuum

Categories and point values were adjusted based on data from the homeless count done in January of 2005.

* Category 2 – Participation

Participation in CBSA and Alliance committees was decreased to a point value of 1.

* Category 3 – Collaboration

After much discussion it was determined that collaboration within projects is still valued, but since efforts to quantify leveraging as a measure of collaboration were still unclear, it was decided to reduce the number of points for leveraging in this section and make it more straightforward. If all leveraging comes from one source, then no points are awarded. If it does not all come from one source, then 1 point will be awarded.

* Category 4 – Funding

Two criteria were removed from this category because they were felt to be redundant. The deleted categories are “Costs are reasonable in relationship to objectives” and “Budgets reflect adequate support”. The point value for the category is reduced to 9 from 13.

* Category 6 – Program Outcomes

APR’s will be used for each project to determine if they are reaching the goals they have established for their own projects since the Alliance does not yet have standard goals.

* Category 7 – Renewals Only

Points in this category will be given on Housing/Services Ratio and not based on type of program as in the last few years.

Total point value is now 70 points for renewal projects.

After clarifying discussion Cynthia Schilsky moved and Richard Koenig seconded adoption of the 2006 Project Ranking form as presented. Motion passed.

The Letter of Intent will be emailed to every Alliance participant. Patrick Rodgers moved and Ken Schmitt seconded that only the projects for which a Letter of Intent is received via email, fax, hand delivery or postal service by 5:00pm on February 15, 2006 will be accepted for consideration by the Alliance. Motion passed.

Cynthia Schilsky moved and Mike Wasserberg seconded that the HMIS project be ranked #2 as in the past. Motion passed. The amount requested for HMIS may be decreased.

Concerns to address as we move forward: The decrease in points for CBSA/Alliance committee participation stemmed from the current lack of reliable monitoring, variables in meeting frequency, etc. We must plan how we can keep participants engaged at the CBSA/committee level. The importance of Supportive Service Only projects in serving the chronically homeless group was highlighted.

The PRP chair will recruit 12-14 eligible Alliance members without conflicts of interest to assist as 2006 NOFA project reviewers. Suggestions from CBSA chairs are welcome.

E. Chronic Homeless – Lynda Schueler reported its discussion of a 2006 sheltered count and the possibility that AHAR data requests may serve their objective. The committee reviewed the Homeless Prevention/Family committee’s definition of chronic homelessness as relates to families. It planned its presentation for the 1/20/06 Alliance training, and it gave feedback on training ideas to be coordinated with the Chicago Continuum of Care.

- F. Homeless Prevention – Marie Vesely announced the next committee meeting date: 2/24/06 immediately following the Alliance meeting. This committee is tracking the homeless prevention funding advocacy efforts and watching the Rental Support bill implementation. She recommended ordering the document “Strategies for Preventing Homelessness” from HUDuser.
 - G. Governance – Richard Koenig reported that by-law revision will commence in the February meeting of this committee.
 - H. Advocacy – Nancy Radner requested guidance on how the Partnership to End Homelessness (PTEH) can help advocate to address HUD’s priority ranking change with regard to Featherfist’s Chicago and Suburban 2005 applications. She encouraged all Alliance participants to join the 2/23/06 Springfield Housing Lobby Day & the Legislative Breakfast co-hosted by the Supportive Housing Providers Association and PTEH.
 - I. Evaluation – The committee held its first meeting to plan achievement of our goal to develop a tool to measure the effectiveness of our current projects. Next meeting is 2/1, and additional committee members are welcome.
- VI. Other Reports
- A. Mainstream Resources – Mary Ann Romeo reiterated her recommendation that mainstream resources not be addressed via a committee process. Marie reported that Real Benefits continues to be a free service for her agency.
 - B. Regional Roundtable – Cynthia Schilsky reported the roundtable discussion of discharge planning, priority ranking methods and the distribution of the groups’ summary report of 2005 activity, and a handout called “Plans to End Homelessness in Northeastern Illinois.”
- VII. CBSA Reports –
- South – Fred Shannon reported this CBSA’s discussion of attendance at the 1/20/06 Alliance training. Fred reinforced attendance at the Housing Day; two south suburban state representatives are sponsoring housing legislation.
- West – Cynthia Schilsky reported this CBSA’s discussion of local housing vacancies and review of the Governance Committee’s recommendations. Next meeting is at the IDHS office.
- North – Marie Vesely encouraged Alliance members to attend the North-sponsored Program Evaluation training on February 3. The Housing Action Committee-produced video on engaging people who are homeless and have mental illness will be shown in the March meeting.
- VIII. New Business – Guest presentation: Daria Mueller of the Chicago Coalition for the Homeless summarized the recent publication “Homeless Youth Study” (available at www.chicagohomeless.org) and described the Homeless Prevention Campaign efforts.
- IX. *Edwin Walker moved (multiple seconds) that the meeting adjourn. Motion passed.***

Respectfully submitted,

Susan Shimon, Secretary

Alliance to End Homelessness
Balance Sheet
January 31, 2006

ASSETS

Current Assets		
Checking Account	\$	(1,489.81)
Accounts Receivable		76,121.83
Security Deposit		872.29
ComEd Deposit		270.00
		75,774.31
Total Current Assets		
Property and Equipment		
		0.00
Total Property and Equipment		
Other Assets		
		0.00
Total Other Assets		
		0.00
Total Assets		
	\$	75,774.31

LIABILITIES AND CAPITAL

Current Liabilities		
Accounts Payable	\$	25,477.50
Line of Credit Payable		69,850.00
Credit Card Payable		796.14
Federal Payroll Taxes Payable		3,939.23
State Payroll Taxes Payable		420.69
		100,483.56
Total Current Liabilities		
Long-Term Liabilities		
		0.00
Total Long-Term Liabilities		
Total Liabilities		
		100,483.56
Capital		
Retained Earnings		5,045.82
Net Income		(29,755.07)
		(24,709.25)
Total Capital		
		(24,709.25)
Total Liabilities & Capital		
	\$	75,774.31

Alliance to End Homelessness
Income Statement
For the Four Months Ending January 31, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget
Revenues				
Grant - CDBG	\$ 9,305.86	\$ 14,437.50	\$ 56,357.30	\$ 57,750.00
Grant - Work Study	0.00	166.67	1,282.51	666.68
Grant - HUD SHP /2005 Catholic	33,646.54	28,735.13	60,506.36	114,940.50
Grant - HUD SHP /2001 WINGS	0.00	2,905.17	0.00	11,620.68
Grant - HUD SHP /2001 YMCA	0.00	8,473.58	5,025.00	33,894.32
Donation - Individual	0.00	0.00	75.00	0.00
Donation - Foundn & Corp Giving	0.00	4,166.67	500.00	16,666.68
Membership Dues	0.00	208.33	0.00	833.32
Training Fees	0.00	208.33	0.00	833.32
Other Income	245.38	0.00	577.08	0.00
Total Revenues	<u>43,197.78</u>	<u>59,301.38</u>	<u>124,323.25</u>	<u>237,205.50</u>
Cost of Sales				
Total Cost of Sales	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Gross Profit	<u>43,197.78</u>	<u>59,301.38</u>	<u>124,323.25</u>	<u>237,205.50</u>
Expenses				
Wages Expense	14,523.04	16,033.33	62,066.34	64,133.32
Employee Benefit Programs Exp	600.00	900.00	2,400.00	3,600.00
HMIS Vendor Fees	49,133.00	31,645.67	65,383.00	126,582.68
Consultant Fees	0.00	4,583.33	6,225.00	18,333.32
Payroll Tax Expense	1,111.03	1,505.00	4,748.18	6,020.00
Rent or Lease Expense	1,728.12	900.00	3,439.78	3,600.00
Utilities Expense /Other Ofc	387.63	450.00	1,969.70	1,800.00
Printing Expense	102.53	131.25	102.53	525.00
Travel Expense	213.87	600.00	1,560.86	2,400.00
Postage & Delivery	303.99	43.75	308.89	175.00
Office Supplies Expense	126.61	380.00	1,016.83	1,520.00
Interest Expense	388.98	346.00	1,570.21	1,384.00
Equipment or Furniture	107.00	416.67	107.00	1,666.68
Insurance Expense	911.00	291.67	3,180.00	1,166.68
Total Expenses	<u>69,636.80</u>	<u>58,226.67</u>	<u>154,078.32</u>	<u>232,906.68</u>
Net Income	<u>\$ (26,439.02)</u>	<u>\$ 1,074.71</u>	<u>\$ (29,755.07)</u>	<u>\$ 4,298.82</u>

Letters of Intent 2006

RENEWAL PROJECT LOI's - 2006

#	Agency	Project Name	Type	2006 Eligible	2006 LOI Amt	Lesser Amt	Services (% of budget)
42	Alliance to End Homelessness in SC	HMIS	SHP	255,976	255,976	255,976	95%
33	Catholic Charities	Cookes Manor	SHP	88,000	176,000	88,000	0%
36	Catholic Charities	New Hope - North	SHP	377,329	396,193	377,329	38%
35	Catholic Charities	New Hope - South	SHP	231,498	242,025	231,498	52%
38	Catholic Charities	New Hope - West	SHP	306,277	322,402	306,277	45%
10	CEDA Bloom-Rich	S Suburban Hsg Init Partn	SHP	237,878	277,546	237,878	75%
30	CEDA Central	West Sub. TH (expansion)	SHP	260,884	260,884	260,884	30%
8	CEDA Northwest	Comm Fam Homes Init I: proj	SHP	154,873	154,873	154,873	65%
24	CEDA Northwest	Comm Fam Homes Init II: 8 sca	SHP	159,394	153,886	153,886	52%
34	Center of Concern	Dee Heinrich TH (expansion)	SHP	127,434	127,434	127,434	31%
21	Community Care Options	Project WIN	SHP	477,060	477,060	477,060	95%
18	Connections for the Homeless	Family Independence Project	SHP	96,082	96,082	96,082	53%
15	Fellowship Housing Corp.	6-flat TH families w/ WINGS	SHP	100,120	97,650	97,650	49%
5	Home of the Sparrow		SHP	43,403	43,403	43,403	95%
3	Housing Authority of Cook County	GPS: 34 scat-site S/SW	S+C	351,362	354,223	354,223	0%
16	Housing Authority of Cook County	Vital Bridges	S+C	158,064	157,250	158,064	0%
27	Interdependent Living Solutions Cen	Genesis Place	SHP	156,332	156,332	156,332	56%
17	Journeys from PADS to HOPE	Homeless Day center	SHP	183,665	183,665	183,665	95%
37	LaGrange Area Transitional Hsg	Project Success	SHP	30,187	30,187	30,187	13%
31	South Sub. PADS	Project WISH	SHP	279,478	280,213	279,478	54%
9	South Suburban Family Shelter	The Sanctuary Project	SHP	281,957	280,875	280,875	47%
29	Wilpower, Inc.	Salubrity House (Church St 8-u	SHP	205,206	205,206	205,206	70%
32	Wilpower, Inc.	Esperanza	SHP	247,965	247,965	247,965	42%
28	WINGS Program, Inc.	6 leased units in North	SHP	165,515	165,515	165,515	53%
12	WINGS Program, Inc.	Schaumburg House (4-unit)	SHP	44,693	44,693	44,693	62%
22	WINGS Program, Inc.	Skokie House	SHP	89,875	89,875	89,875	67%
25	YMCA Network	Hope II	SHP	300,915	297,625	297,625	48%
14	YMCA Network	Independence Place (youth)	SHP	282,256	199,546	199,546	71%
2	YMCA Network	Project Hope	SHP	199,850	199,850	199,850	44%
Totals w/o S+C renewals:				5,384,102	5,462,961	5,289,042	49%
Totals:				5,893,528	5,974,434	5,801,329	<i>Not Weighted</i>
				30 renewals			
				Freed up pro rata: 95,060			

NEW PROJECT LOI's - 2006

#	Agency	Project Name	Type	2006 LOI Amt	Services (% of bud	Description
1	Catholic Charities	CC/Alexian PSH Partnership	SHP	750,000	20%	40-unit building for CH in west suburbs
2	Catholic Charities	CC/Alexian PSH Partnership	SHP	551,061	27%	10 leased apartments in north/northwest suburbs
3	Another Choice NFP	Nicole's Manor	SHP	150,000	33%	Acquire building, # units not known, west suburbs
4	Journeys from PADS to HOPE	Journeys Housing Program	SHP	112,400	48%	8 leased apartments in northwest suburbs
5	Thresholds	Safe Haven	SHP	750,000	20%	Safe haven for 10 persons in a near west suburb



HMIS Report February 24, 2005

The Alliance is currently working with Softscape on finalizing the Business Functional Requirements. It is our hope that they will be signed within a week. Timelines are tight, hence the importance of agency participation. It is vital if we want a system that is useful to everyone. We want to thank all those who have continually dedicated their time and efforts to making this system one that we will all be proud of.

Our next steps with Softscape:

- Alliance to review new detailed Services Received enhancement and Mass Bed Check Out.
- Alliance to identify detailed XML requirements with Softscape. Once this happens we will then explain the XML requirements and cost to Alliance agencies that will be doing Data Conversion or Interfacing.
- Alliance will sit with Softscape to do very detailed report design (line by line). This will be a very extensive process.
- Alliance to review and sign off on Technical Design Specifications.

HMIS Committee next steps:

- Finalize the reports (canned vs. adhoc). We need to eliminate at least one of the proposed reports (highlighted below) and agencies to make sure the Alliance has covered everything that needs to be reported on.
- Review and finalize Policy/Confidentiality and Alliance/Agency HMIS agreements.
- Send out RFP for initial HMIS Training (Application/ Policy & Procedures). Due to project contract timeline constraints and initial training volume it will be completed by outside vendor. After that Alliance will be doing all of the user training.
- Review and accept bids for Alliance Training.
- Develop a plan for UAT Testing by Agencies

HMIS Committee Report – Prevention Services Review

HMIS Prevention Sub-Committee Meeting Date: February 10, 2005 at 10:00 AM - 1:00 PM, Metropolitan Family Shelter, 10537 S. Roberts Rd, Palos Hills 60465.

Persons Present: Dennis Condon (Respond Now), Doug Jones (Michael Joseph), Jeanette Lincoln (Center of Concern), Kim Millender (CEDA), Ann Rodgers (Together We Cope), Mike Wasserberg (SSPADS), Renae Wilson and Shaun Pyron (Alliance)

Meeting Objective: Identify forty prevention questions to be added to HMIS application and what assessments they would be added to.

Minutes: A layout of proposed questions from the forms and reports gathered from agencies was presented and reviewed.

Outcome: Forty possible questions and a canned report were identified for final review and approval by full HMIS Committee.



HMIS Report February 24, 2005

The HMIS Committee and its subcommittees have come up so far with the following reports for the Alliance HMIS.

Alliance High-level Proposed Reporting Overview

Standard Canned Reports: are pre-designed reports created by Softscape for the Alliance.

1. Annual Progress Report (APR)
2. Annual Homeless Assessment Report (AHAR)
3. Emergency Shelter Grant (ESG) (sorted by average daily occupancy by agency)
4. Community Service Block Grant (CSBG)
5. IDHS - Emergency Food & Shelter Supportive Housing Report
6. Annual Point Prevalence Report - Point in Time Count
7. Client Served Report
8. Potential Duplicate Report
9. System Monitoring & Auditing Report
10. Prevention Services Report (*New report from new questions added to application*)
11. Emergency Shelter Overnight Stay Report (*Question whether should be Adhoc or Canned Report*)
12. Bed Utilization Report (*Question whether this one is needed or will we go with Adhoc one?*)
13. **Ancillary Services Provided Report** (*Question whether this one is needed, one has to be eliminated – contracted for total of twenty reports?*)

Adhoc Reports: are none formatted data elements (50) that can be queried on (with specific search criteria) and dumped into an Excel spreadsheet for further analysis.

1. HUD Data Elements1 (Universal & Program Data)
2. HUD Data Elements2 (Universal & Program Data)
3. Bed Management/Housing Activity (*Question whether this one or “Canned” one above is needed – two different reports?*)
4. Service Objectives, Goals & Outcomes
5. Case Management & Referral Info
6. Program Information
7. Services Received & Program Enrollment by Client
8. Household Characteristics Information

Continuum of Care Development Committee February 2006 – Board Report

Submitted by Jennifer Hill on behalf of Sue Shimon

The CoC Development Committee met February 9 to review the list of community stakeholders we want to engage in a plan to end homelessness, as identified in the Alliance strategic plan.

Objective: Identify 3-5 “top priority” groups, how to contact them, and what kind of involvement we’re looking to get from them. The committee focused on the following:

Stakeholder Groups	How to Engage:	What’s their Role?
Housing Developers	<ul style="list-style-type: none"> ▪ Through Cami Freeman (Cook County), present to HOME grantees ▪ Kimball Hill Homes, NW Housing Partnership, other developers 	<ul style="list-style-type: none"> ▪ Get County to prioritize deeper income targeting, and using housing funds for supportive housing projects. ▪ Identify partnerships betw. developers and service agencies to create supportive housing.
Mayors, Managers, Municipal Officials	<ul style="list-style-type: none"> ▪ Metropolitan Mayors Caucus, N/NW Municipal Conference, S Sub Mayors & Managers ▪ Selected cities’ staff and leadership (e.g., Cicero, Riverdale, Glenview) 	<ul style="list-style-type: none"> ▪ Educate about homeless housing, fight NIMBY ▪ Get local staff’s participation in CBSA’s / Alliance ▪ Coordinate Con Plans between jurisdictions
County Commissioners	<ul style="list-style-type: none"> ▪ Suffredin ▪ Gosselin ▪ Collins (chairs CED cmte) 	<ul style="list-style-type: none"> ▪ Educate them? ▪ Involve them as conveners? ▪ Long-term: have an impact on County budget process?
United Way	<ul style="list-style-type: none"> ▪ Mutual participation in each other’s funding and review committees 	<ul style="list-style-type: none"> ▪ Understand each other’s funding processes, learn how to impact homelessness

The Committee had significant discussion on whether or not County Commissioners should be a focus of our engagement efforts.

We noted that we had focused on several public sector groups, but we wanted more focus on business, civic, and other private sector groups. At its next meeting, the committee hopes to identify more groups and prioritize which groups to start with.

In the meantime, each CBSA was asked to help identify how to engage various community representatives at the local level in our planning process.

- AHAND brainstormed a list of groups;
- WSCH is investigating the possibility of a fall summit;
- SSCH is following up on its 2005 summit.

The next meeting of the CoC Development Committee will be _____.

Alliance to End Homelessness in Suburban Cook County
Report of the Outcome Evaluation Committee
February 24, 2006

The Outcome Evaluation Committee has met twice since the Strategic Planning Retreat. We acknowledge that developing a comprehensive tool for the broad spectrum of programs within the Alliance will be a challenge. We are not at this point addressing issues related to agency capacity, participation in the Alliance or willingness to collaborate, but view these as essential elements of program evaluation.

Our hope is the tool will not only begin to establish best practices within the Alliance, for member agencies, but can be used by the Alliance to improve the quality of services and housing opportunities provided to residents in Cook County.

To that end we have determined we will begin with an assessment of current HUD funded programs and establishing broad criterion based on the Logic Models submitted in the most recent funding round. The following is a summary of a compilation of criterion gathered from the logic models.

INCOME, SKILLS, EDUCATION

- ✱ **Increase income thru benefits or employment**
 - ✱ Get a job (with security).
 - ✱ Maintain job for _____ months.
 - ✱ If disabled, then...(different measures)
 - ✱ Improved financial situation through Savings / debt reduction
 - ✱ Create and maintain a budget
 - ✱ Improve credit rating
 - ✱ Obtained mainstream benefits
 - ✱ Benefits screening completed
- ✱ **Increase skills or education within 12 months**
 - ✱ Job training completed.
 - ✱ Useable resume within 2 months.
 - ✱ Build profiles for obtaining new/better jobs.
 - ✱ Interviewed for jobs
 - ✱ Enrolled in GED or ESL or other skill building / education (% of eligible people do XYZ)
 - ✱ Number of kids enrolled in school / academic performance or attendance

PERMANENT HOUSING

- ✱ **Maintain permanent housing for 6 months**
 - ✱ Paying rental contribution
 - ✱ No more than 30% of income goes to rent (at exit? during?)
 - ✱ Evidence of life skills relevant to maintaining housing
 - ✱ Avoided eviction
- ✱ **At exit, destination is permanent (per HUD definition)**
 - ✱ 6-mo follow-up: (offer assistance) still in housing – 60% maintain contact with case manager.
 - ✱ At exit, get lease in own name (or purchase)
 - ✱ Reunified with family
- ✱ **Agency goals:** develop landlord relationships, meeting occupancy/service capacity goal, data collection.

SELF – DETERMINATION

- ✳ **Engaged in case management or other supportive services**
 - ✳ Number of counseling sessions
 - ✳ Connected to referrals/resources
- ✳ **Improved health, manage health issues,**
 - ✳ Stabilized mental health
 - ✳ Obtained and maintained sobriety
 - ✳ Decreased substance use
 - ✳ Improved physical health and well-being
 - ✳ compliance with plan regarding health
- ✳ **Community integration**
 - ✳ Participates in school, library, faith comm., block club, fraternal org, etc.
 - ✳ Community where placed shows choice, self-determination, and community ties
- ✳ **Percent who make progress on a self-sufficiency goal**
 - ✳ Number of months to reach self-sufficiency (hard to fit to different populations!!) ???
 - ✳ Participate in parenting skills training
 - ✳ Improved daily functioning

Next steps will include a review by the CBSA's, once we have clarity within the committee regarding the different categories and appropriate components of those categories.

Our next meeting is March 8 at 10:30 at the Alliance office.

Respectfully Submitted,

Karen Stunkel

The South Suburban Council on Homelessness
The Summit on Homelessness: Its Impact on the Community

October 20, 2005

SUMMIT REPORT-Summary of Break Out Groups

1. What impact does homelessness have upon your agency, services, community?
 - A. Schools/Education
 1. Difficulty with enrollment
 2. Mobility – Lack of consistency with education
 3. Transportation to school-burden on school district
 4. Failure to complete High School
 5. Incomplete school records
 6. Stigma
 - B. Health and Healthcare
 1. Lack of insurance coverage
 2. High demand on emergency rooms
 3. HIV/AIDS
 4. Alcohol/Substance Abuse
 5. Infant health and mortality
 6. Inadequate immunization
 7. Mental Health
 - C. Housing Stock/Shelter
 1. Foreclosures
 2. Abandoned homes/buildings
 3. Inadequate number of shelter beds
 - D. Economy
 1. Drain on agency and community resources
 2. Blighted communities – decreased property values
 - E. Employment
 1. Unskilled labor
 2. Transportation to jobs
 - F. Credit Issues/Problems
 - G. Transportation Problems
 - H. Law Enforcement/Courts-high demand

2. A. What can your agency, governmental body, public institution, or faith community do to prevent individuals and families from becoming homeless?
 1. Empowerment
 - a. Networking/Linkages/Communication among education; healthcare; social service agencies; government; employers; and faith community
 - b. Vocational resources
 - c. Knowledge of resources-Homeless Management Information System (HMIS)
 - d. Proactive rather reactive services

- e. Case management(holistic) – follow-up with families after providing services
 - f. Financial management-budgeting resources and training
 - 2. Financial Assistance
 - a. Rent/mortgage
 - b. Utilities
 - c. Donation/Foundation Support
 - 3. Employment
 - a. Living wages rather than minimum wages
 - b. Full time employment rather than part-time without benefits
 - c. Transportation to jobs
 - d. Enhance employment skills and job training opportunities
 - e. Businesses providing opportunities and reaching out to homeless as they did for Katrina victims
 - 4. Healthcare
 - a. Adequate insurance coverage for all-particularly children
 - b. Easy access – payment plans
 - 5. Encourage Housing Development
 - a. Develop blighted areas
 - b. Partnerships between non-profits, for profits, and government
 - c. Safe/Affordable housing
 - d. Tax and other incentives for development
 - e. Harm reduction facilities like Deborah Place
 - 6. Education
 - a. Computer/technical skills
 - b. Post high school education and training
- 2 B. What resources do you need?
- 1. Funding
 - a. Increased rental/mortgage assistance
 - b. Funding for case management
 - c. Funding for vocation/job training
 - d. Foundation support
 - e. Funding for housing development
 - f. Funding for economic development
 - 2. Transportation - access to public transportation - 20 to 24 hour/7 day a week
 - 3. Employment
 - a. Living wages with health benefits
 - b. Increase in employment opportunities in South and Southwest Suburban communities – economic development (third airport)
 - 4. Housing
 - a. Mixed income housing
 - b. Affordable

- c. For special populations such as domestic violence victims; mentally ill; developmentally disabled; HIV/AIDS; substance abuse; and youth (ages 13-20 including pregnant/parenting youth)
3. What role can each of the following take in ending homelessness by providing services to and housing those who are homeless?
- A. City or village government
 1. Economic development
 2. Housing counseling
 3. Resource bank regarding housing – promote knowledge/awareness of resources
 4. Political will
 5. Squeaky wheel housing advocates
 - B. County government
 1. Funding and grant programs
 2. County space/land for housing programs
 3. Access to public health and medications
 - C. Court system
 1. Expungement/sealing of criminal records – promote knowledge and awareness of procedures and timeframe for completing process
 2. Judges – use of alternative methods of correction
 - D. Education
 1. Truancy prevention – alternatives to suspension
 2. Compliance with homeless education laws – networking to deal with transportation problems
 3. Training in technical/computer skills
 4. Resource for post high school education/training
 - E. Faith community
 1. Fund raising; food drives; donations; food pantries
 2. Outreach services
 3. PADS sites
 4. Communication regarding resources and services
 5. Foster caring community; provide fellowship
 - F. Federal government/institutions
 1. Create incentives for employers paying a living wage
 2. Access to Section 8
 3. Funding/grants for housing and supportive services for homeless
 4. Universal health care
 - G. Health care
 1. Promotion of healthy living; early diagnostic testing; and prevention practices
 2. Access rather than obstacles to care
 3. Promote health care campaign for children

- H. Law enforcement
 - 1. Collaboration with social service agencies providing housing; prevention; and supportive services
 - 2. Promote knowledge/awareness of homeless resources and services
 - 3. Promote alternative solutions for homeless instead of incarceration
- I. Library districts
 - 1. Serve as liaison for homeless – network with providers
 - 2. Resource bank regarding housing – promote knowledge/awareness of resources
 - 3. Educational services for homeless
- J. Mental health
 - 1. Assist with outreach to mentally ill homeless
 - 2. Develop housing resources for mentally ill who are homeless or in danger of becoming homeless
 - 3. Discharge planning for homeless mentally ill from psychiatric facilities
 - 4. Utilize Shelter Plus Care funding
 - 5. Maintain local psychiatric facilities for mentally ill
- K. State government/institutions
 - 1. Funding for housing for homeless and supportive services for homeless service providers
 - 2. State property/land for housing programs
 - 3. Funding for special populations who are homeless such as mentally ill; homeless youth; pregnant/parenting youth; and domestic violence victims
 - 4. Provide more equal support for primary and secondary education by shifting majority of educational funding to state through property tax relief and increase in state income tax
- L. Social service agencies
 - 1. Collaboration/networking with agencies providing housing and supportive services for homeless
 - 2. Advocacy for homeless
 - 3. Promotion and utilization of prevention resources
- M. Substance abuse
 - 1. Access to services for homeless
 - 2. Networking/collaboration with homeless providers
- N. Township – Resources for homeless
- O. Utility Companies – Voluntary contributions through utility bills
- P. Unions – support employment of homeless