

Alliance to End Homelessness in Suburban Cook County  
Board meeting Minutes, September 22, 2008  
1:30pm to 3:30pm

I. Welcome:

- o Call to order by Sue S. @ 1:32pm
- o Introduction of Alliance intern Jessica Aleksy

II. Approve Minutes

- o Motion to approve by Dennis C. All members present in agreement to accept minutes.

III. Financial Update – Tom G

- o August 31<sup>st</sup> financials reflects monies billed to Cook County; Line of Credit currently at a zero balance.

IV. Director's Report – Jennifer H.

- A. NOFA status
  - o Deferred to committee reports

V. Committee Reports –

A. Executive Committee – Sue S.

at the September 15<sup>th</sup>, 2008 meeting, three issues were addressed

- o HMIS training and data entry issues
- o Signatures on account needed for Alliance. Motion to approve by Mike W, seconded by Mary S. All members present in favor
- o Project Review committee was provided with guidelines from the executive committee regarding the available additional funds. Discussion followed as executive committee members disagreed as to how the instructions were implemented so that greater authority was given to the Priority committee than intended – deferred until report by priority committee

B. HMIS committee – Ken S.

- o Marvin G. asked for clarification re: the consultant working with Peggy and Jeremy as to what information are we asking for assistance with and what is the cost; Ken S. reported that we are using Pam Kosteci (consultant) when Leslie Grevoy (from DuPage) isn't available or isn't able to answer our questions
- o Board informed that per the partnership agreement, we have to provide DuPage at least 60 days notice if we seek to dissolve the agreement with them.
- o Tom Hinchy from Cook County requested that in order for the Continuum to be in compliance with HUD to qualify for the all the funds available this year in the NOFA process, that agencies not entering data be penalized. This generated substantial discussion as to the reasons why agencies were struggling to enter data especially in light of the failure last year of the Alliance to get awarded a Samaritan bonus project because we did not have an operational HMIS.
- o Motion by Randi Gurian "that 100% of agencies have entered or reached 75% of data entry by September 30<sup>th</sup>, 2008, or funding will be subjected to being pulled unless HMIS staff tells the agency not to proceed with data entry or if the HMIS is encountering technical difficulties as determined by the Executive Committee." Pat Rodgers seconded the motion.
- o Roll call vote of members who could vote (agencies receiving funding unable to participate in vote):
  - Cynthia S. no
  - Hugh B. yes
  - Dennis C. abstained
  - Jose A. abstained
  - Marvin G. yes
  - John F. yes
  - Randi G. yes
  - Eileen H. abstained
  - Khen N no
  - Mary S abstained

Teri C        abstained  
Paul S.        abstained  
Sue S         abstained  
Brian M       yes  
Pat R         no

- As motion carried, Jennifer instructed to notify executive directors of agencies via a letter of the potential consequence (removal of funding) of not entering data.

C. Continuum of Care Development– Sue S.

- Committee met and reviewed the material written for Exhibit I
- HMIS to supply bulk of data that is still needed for completion of Exhibit I
- Planning in progress for January Point in time count as Jessica is working with CBSAs

D. Project Review – Cynthia S.

- The Project Review committee was notified that one project would not be renewing their funding which meant that approximately \$240,000 was available for reallocation to new projects.
- Projects that submitted a Letter of Intent for a new proposal were informed of the available funds, and three agencies submitted proposals:
  - i. Two met the criteria for a bonus project (Good Samaritan initiative)
  - ii. One met the criteria for an expansion project.
- As a result, the priority committee discussed with the projects the best plans for utilization of the funds and recommended a ranking list where two agencies would get bonus dollars and two agencies would split the funds that were made available for reallocation.
- Questions raised by Board members as to ranking (presented at meeting)
  - 1. Mike W. stated that are the means of getting to an agreeable end justified. Teri C. agreed with Mike W. esp. if the process sets a precedent; other Board members disagreed. All members agreed that this should go to Governance as to how Priority should operate in the future. Lynda S. motioned that Jennifer make a recommendation re: how the Project Review process should operate for discussion at the next Board meeting; Mike W. seconded; all members agreed by voice vote.
- The Ranking List was voted on by roll call:  
All Board members who could vote were in favor of accepting the ranking list as presented.

E. Homeless Prevention – Dennis C.

- Need members; please attend the next meeting.
- No updates for Outcome Evaluation, Governance, Chronic Homelessness or Fundraising

VI. Other Reports

A. Regional Roundtable – Cynthia S:

- Discussion centered on SuperNofa and e-snaps process

B. Discharge Planning – John F.:

- Need members to join various committees and subcommittees that have formed since Discharge Planning Forum in July.

VII. CBSA reports:

- A. South – no report
- B. West – main focus of meeting on HMIS user group
- C. North – no report

Adjournment @ 3:32 after Mike W. motioned and Dennis C. seconded.

Respectfully submitted,

Theresa Curran, Secretary