



Friday, July 23, 2010
10:00 AM-12:00 PM
United Way of Metropolitan Chicago
560 W Lake Street, Chicago 60661

AGENDA

- | | | |
|--------------|--|--------------------|
| I. | Welcome & Introductions | 10:00-10:05 |
| II. | Approval of Meeting Minutes | 10:05-10:10 |
| III. | Treasurer's Report – Tom Galassini | 10:10-10:20 |
| | A. Finance Cmte. Update | |
| | B. June 2010 Financials | |
| IV. | Director's Report – Jennifer Hill | 10:20-10:40 |
| | A. Federal Update: Conference, Federal Plan, HEARTH | |
| | B. Hiring Status | |
| | C. Fundraising Update | |
| V. | Committee Reports | |
| | A. Executive Committee – Dennis Condon | 10:40-10:50 |
| | B. Resource Development Committee – Paul Selden | <i>No report</i> |
| | C. Homelessness Prevention – Dennis Condon | 10:50-10:55 |
| | D. HMIS Committee – Ken Schmitt | 10:55-11:00 |
| | E. Continuum of Care Development – Sue Shimon | <i>No report</i> |
| | F. Project Review and Prioritization – B. McManaman/K. Nickele | 11:00-11:05 |
| | G. Outcome Evaluation – Magalie Oscar/Courtney Suchor | <i>No report</i> |
| | H. Governance – Sue Shimon | <i>No report</i> |
| | I. Nominating/Elections – Sue Shimon | 11:05-11:25 |
| | J. Chronic Homelessness – Khen Nickele | <i>No report</i> |
| VI. | Other Reports | |
| | A. Regional Roundtable – Jennifer Hill | 11:25-11:30 |
| | B. Discharge Planning – John Fallon | 11:30-11:35 |
| VII. | Local Council Reports | 11:35-11:50 |
| | A. South – <i>No Report</i> | |
| | B. West – <i>No Report</i> | |
| | C. North – Millicent Ntiamoah/Todd Stull | |
| VIII. | Old Business | |
| IX. | New Business | |
| X. | Adjournment | |

The next meeting of the Board of Directors is scheduled for **Friday, August 27, 2010.**
United Way Metro Chicago, 560 W Lake Street, Chicago 60661

Alliance to End Homelessness in Suburban Cook County
June 25, 2010
10am to 12pm
United Way Metro Chicago
560 W. Lake Street, Chicago IL

I: Welcome & Introductions

- Start at 10:02 by Dennis

II: Approval of April minutes: Moved by Mike and seconded by Scott; Lynda had a point of clarification as there was no second reported in minutes – to be added. All in favor of minutes

Approval of May minutes: Moved by Pat and seconded by Paul: Cynthia clarified that approval of minutes is for Feb and that on the top of page 2 that the motion as stated includes modifications – to be added. All in favor of minutes.

III. Financial (Tom):

1) Finance Committee Update

- Please refer to minutes in Board packet
- Cook County requesting an amended budget indicating costs of fringe benefits as Cook County is stating that they won't pay for those items in the future – so this has been done

2) May 2010

- Accounts receivable increasing due to several factors such as delays in receiving CDBG and HPRP payments – Paul raised a question re: how the Alliance is managing with a negative case flow. Jennifer reported that the Alliance has made a \$7,000 withdrawal from the line of credit since it is coming up on renewal although the Alliance has sufficient funds for 1-2 more months of expenditures

IV. Director's Report (Jennifer)

1) New Project Review (Bonus/Reallocation)

- Presented a list of the Letters of Intent for new projects
- Discussion on whether reallocations will be allowed this year and the process to address handling of the reallocation funds– Project Review committee to identify a plan

2) Hiring and Fundraising Status

- Provided an update on hiring status, still in process of reviewing resumes but have not yet begun interviewing
- Have a pending proposal with the McCormick foundation
- Jennifer will host a meeting on CMAP's draft "GoTo2040" regional plan on July 8, with a presentation by CMAP staff. Interested members are welcome to attend.

V. Committee/Issues:

1) Executive Committee

- Minutes in Board packet
- Dennis mentioned that Jennifer wrote a letter to Cook County to amend the contract to move \$275,000 from Alliance RRH activities to domestic violence agencies' RRH activities, freeing up more funds for HP.

2) Resource Development Committee -Paul

- Refer to minutes in Board packet
- \$5,000 allocated to promotions will be put back into the \$20,000 set aside in this category

- Possibly to have a breakfast prior to the Board meeting in September to discuss Board giving and creative ways to ensure that it occurs
- 3) Homelessness Prevention – Dennis
 - Refer to minutes in Board packet
 - Discussed call center data as calls have significantly increased – also discussed reviewing the criteria that the call center is utilizing to screen calls at the next prevention meeting as at times callers have not been referred to a HP agency that perhaps could have qualified for services – a more detailed decision tree to be discussed
 - Agencies are experiencing a cash flow concern due to the delay in receiving of funds from Cook County – the committee is attempting to have a meeting with the county to address this issue
 - An article in the Southtown Star about Townships’ General Assistance funds has encouraged communities to utilize their funds to assist with the homeless
 - 4) HMIS -Ken
 - Peggy working on the latest version of the Policy and procedure manual
 - Call point available to agencies; can contact the HMIS staff re: training needs at agencies
 - Site visits to occur this summer – soon will be able to sign up online
 - 5) Continuum of Care -Sue
 - Reviewed 2006-2010 strategic plan progress brief (in Board packet)– discussed goals and what the Alliance has done/accomplished to meet the initially identified action steps
 - Question as to why rental housing program numbers aren’t being counted into the permanent supportive housing count. Housing targeted to the homeless is counted separately from affordable housing in general.
 - Discussed having a strategic planning retreat in the fall – Sue motioned that between \$4,000-7,000 be allocated to a consultant; seconded by Mary. All in favor.
 - 6) Project Review and Prioritization
 - No report
 - 7) Outcome Evaluation
 - No report
 - 8) Governance
 - No report on governance
 - 9) Nominating
 - Nomination slate presented – corrections made to list as under SSCH it should read that Terry McCullough is the Area one Office of Education and that under Countywide it should be added that Pam Ward from IDOC (community rep) and Ron Jordan from CEDA (provider) are nominees and corrections made that Eileen Higgins is also a provider (along with Ron Jordan) while everyone else listed in a community rep (which is Tom Galassini, Brian McManaman, Khen Nickele, Sol Flores, Dennis Condon, Diane Wolak-Green, Bill Baxter and Jose Alvarez)
 - Officer elections will occur next month
 - Sue moved that the nominations as put forth by respective CBSAs (with corrections as noted above) be accepted; seconded by Jose. All in favor
 - Sue moved that the nominations for the countywide positions from the nominating committee be accepted (with corrections as noted above); seconded by Mike. All in favor
 - 10) Chronic Homelessness
 - Letter from Jesse White that there will be no fee for a driver’s license or a state ID – there is a form to be utilized that was in the Board packet
 - Call in for committee meeting this upcoming Monday

- For the Bridge program: Of the 780 clients accepted statewide for permanent supportive housing– 250 are homeless
- Khen reported that the division of mental health is changing the rules around allowing a client to enter a nursing home due to the lawsuit that was just resolved

VI. Other Reports

A. Regional Roundtable

- No report

B. Discharge Planning - John

- Meeting today at Thresholds

VII. Local Council Reports

A. South – Courtney

- Presentation on VASH vouchers

B. West – Lynda

- Discussed nomination slate
- Discussed dues and utilization of funds

C. North - Todd

- Discussed advocacy around speeding up receivables from Cook County re: HPRP
- Discussed nomination slate

VIII. Old Business

- Tabled again until next month: New project review if 2009 not announced

IX. New Business

- Discussion around who is attending the National Homelessness Conference in July

Adjournment at 11:52am. Moved by Hugh, seconded by Paul. All in favor!

Respectfully submitted by Theresa Curran, Secretary

Jun 25, 2010 Voting Members Present:

Jose	Alvarez Vice Chair	Town of Cicero
Hugh	Brady	NAMI Barrington Area
Beverly	Christmon	Community Representative
Dennis	Condon Board Chair	Community Representative
Theresa	Curran Secretary/CBSA Co-Chair	Pillars
John	Fallon	Corp Supp Housing
Tom	Galassini Treasurer	United Way of Metro Chicago
Marvin	Gorss	West Suburban Landlords Assoc.
Eileen	Higgins	Catholic Charities
Scott	Jensen	Community Representative
Brian	McManaman	Emergency Fund
Rick	Nichols	Community Representative
Khen	Nickele	IDHS-DMH
Debbie	Pavick	Thresholds
Patrick	Rodgers	Social Security Administration
Cynthia	Schilsky	Community Representative
Ken	Schmitt	YMCA Network
Lynda	Schueler CBSA Co-Chair	West Suburban PADS
Mary	Schurder	Center of Concern, The
Paul	Selden	Connections for the Homeless
Susan	Shimon Past Chair	New Foundation Center
Todd	Stull	Journeys from PADS to HOPE
Courtney	Suchor CBSA Co-Chair	Sanctuary/SS Family Shelter
Mike	Wasserberg	South Suburban PADS
Diane	Wolak-Green	Housing Authority of Cook County

Voting Members Absent:

Bill	Baxter	Hines V A Hospital
Arie	Davis	IL Department of Corrections
Millicent	Ntiamoah CBSA Co-Chair	Catholic Charities
Jackee	Pruitt	PLCCA
Rev. John	Rice	Bethel Community Facility
Brenda	Tobuch	Blue Island IDHS Office

Other Members Present:

Sharon	Armwood	Life Inspired Organization
Don	Donahue	Hines VA Hospital
Ron	Jordan	CEDA Northwest
Ken	Keibler	Catholic Charities
Carrie	Lu	SRHAC
Terry	McCullough	Thornton Township
LaTonya	Walker	WINGS
Jennifer	Wood	YMCA Network
Gloria	Wright	Catholic Charities
Jeremy	Heyboer	Alliance
Jennifer	Hill	Alliance
Sharon	King	Alliance
Peggy	Troyer	Alliance

**ATEHSCC
Finance Committee Report
July 16, 2010**

In attendance:

Tom Galassini, Chair
Paul Selden
Jennifer Hill, Executive Director

The meeting began at 3:10 p.m.

The committee discussed the following topics:

1. June 2010 Financial Statements - no flags. Cook County CDBG payment received.
2. Audit presentation - audit already approved; let's schedule a presentation by auditors (August?)
3. 6 month review and projections for remainder of YE 2010 - on target **IF** we hit our fundraising goals.
4. HPRP Call Center funding - continue to engage Call Center regarding funding needs based on higher than expected volume in Cook County.
5. Line of Credit - renewal in process. New line effective August 1, 2010.

The committee adjourned at 4:20 p.m.

Alliance to End Homelessness in Suburban Cook County Statement of Financial Position

As of June 30, 2010

	<u>Jun 30, 10</u>	<u>Jun 30, 09</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Checking at Harris N. A.			
Unrestricted	34,985.19	49,848.38	-14,863.19
Total Checking at Harris N. A.	34,985.19	49,848.38	-14,863.19
PayPal	960.21	660.43	299.78
Total Checking/Savings	35,945.40	50,508.81	-14,563.41
Accounts Receivable			
1100 - Accounts Receivable	91,198.75	73,065.67	18,133.08
Total Accounts Receivable	91,198.75	73,065.67	18,133.08
Other Current Assets			
1400 - Prepaid Expenses	0.00	1,702.52	-1,702.52
1440 - Security Deposit	872.29	872.29	0.00
Total Other Current Assets	872.29	2,574.81	-1,702.52
Total Current Assets	128,016.44	126,149.29	1,867.15
Fixed Assets			
1500 - Property and Equipment	29,746.85	23,793.85	5,953.00
1900 - Accum. Depreciation - Prop&Eq	-14,235.60	-9,184.33	-5,051.27
Total Fixed Assets	15,511.25	14,609.52	901.73
TOTAL ASSETS	143,527.69	140,758.81	2,768.88
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 - Accounts Payable	0.00	20,500.00	-20,500.00
Total Accounts Payable	0.00	20,500.00	-20,500.00
Credit Cards			
2020 - CitiBank	5,231.16	2,215.38	3,015.78
Total Credit Cards	5,231.16	2,215.38	3,015.78
Other Current Liabilities			
Payroll Liabilities			
Total Payroll Liabilities	4,369.14	4,204.06	165.08
2010 - Line of Credit	7,000.00	0.00	7,000.00
Total Other Current Liabilities	11,369.14	4,204.06	7,165.08
Total Current Liabilities	16,600.30	26,919.44	-10,319.14
Total Liabilities	16,600.30	26,919.44	-10,319.14

Alliance to End Homelessness in Suburban Cook County
Statement of Financial Position
As of June 30, 2010

	<u>Jun 30, 10</u>	<u>Jun 30, 09</u>	<u>\$ Change</u>
Equity			
Unrestricted Net Asset	109,467.28	99,860.57	9,606.71
Net Income	<u>17,460.11</u>	<u>13,978.80</u>	<u>3,481.31</u>
Total Equity	<u>126,927.39</u>	<u>113,839.37</u>	<u>13,088.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>143,527.69</u></u>	<u><u>140,758.81</u></u>	<u><u>2,768.88</u></u>

Alliance to End Homelessness in Suburban Cook County
Profit & Loss Budget vs. Actual
January through June 2010

	<u>Jan - Jun 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
4010 - Grant Income				
CDBG 09-034	40,000.00	55,000.02	-15,000.02	72.73%
HPRP - Oak Park	11,807.30	15,000.00	-3,192.70	78.72%
HPRP Cook Cty 09-01	20,592.09	33,704.65	-13,112.56	61.1%
HPRP Pass-through 09-10	0.00	297,469.32	-297,469.32	0.0%
SHP 2010 ADMIN	3,646.00	1,900.00	1,746.00	191.9%
SHP 2010 Alliance	72,909.00	108,464.00	-35,555.00	67.22%
Total 4010 - Grant Income	148,954.39	511,537.99	-362,583.60	29.12%
4011 - Donation Income				
401101 - Individual Giving	446.00	1,999.98	-1,553.98	22.3%
401102 - Board Gifts	0.00	1,500.00	-1,500.00	0.0%
401105 - Promotions	30.00	0.00	30.00	100.0%
401114 - Foundation & Corporate Giving				
Chicago Community Trust	35,000.00	35,000.00	0.00	100.0%
Total 401114 - Foundation & Corporate Giving	35,000.00	35,000.00	0.00	100.0%
Total 4011 - Donation Income	35,476.00	38,499.98	-3,023.98	92.15%
4015 - Member Contributions	3,350.00	3,525.00	-175.00	95.04%
4100 - Interest Income	0.41	0.00	0.41	100.0%
4300 - Other Income				
430001 - Java Fund	8.25			
430003 - Misc Food Donation	51.00			
4300 - Other Income - Other	17.20	0.00	17.20	100.0%
Total 4300 - Other Income	76.45	0.00	76.45	100.0%
Total Income	187,857.25	553,562.97	-365,705.72	33.94%
Gross Profit	187,857.25	553,562.97	-365,705.72	33.94%
Expense				
6001 - Payroll Expenses				
6000 - Wages Expense	102,877.58	125,757.00	-22,879.42	81.81%
6050 - Employee Benefit Programs Exp	11,567.96	18,863.52	-7,295.56	61.33%
6100 - Payroll Tax Expense	10,148.78	11,317.98	-1,169.20	89.67%
6001 - Payroll Expenses - Other	86.40	120.00	-33.60	72.0%
Total 6001 - Payroll Expenses	124,680.72	156,058.50	-31,377.78	79.89%
6080 - HMIS Vendor Fees	6,624.86	7,090.90	-466.04	93.43%
6090 - Consulting & 3rd Party Fees	9,755.00	38,500.02	-28,745.02	25.34%
6301 - Space Costs				
6300 - Rent or Lease Expense	5,068.51	5,260.50	-191.99	96.35%
6400 - Utilities Expense	4,896.41	6,250.02	-1,353.61	78.34%
6550 - Other Office Expense	213.50	250.02	-36.52	85.39%
Total 6301 - Space Costs	10,178.42	11,760.54	-1,582.12	86.55%
6411 - Operations				

Alliance to End Homelessness in Suburban Cook County
Profit & Loss Budget vs. Actual
 January through June 2010

	<u>Jan - Jun 10</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
6410 - Printing Expense	661.99	1,099.98	-437.99	60.18%
6420 - Travel Expense	5,566.74	7,458.48	-1,891.74	74.64%
6430 - Postage & Delivery	492.78	724.98	-232.20	67.97%
6450 - Office Supplies Expense	3,568.26	4,150.02	-581.76	85.98%
Total 6411 - Operations	<u>10,289.77</u>	<u>13,433.46</u>	<u>-3,143.69</u>	<u>76.6%</u>
6500 - Equipment or Furniture	994.56	3,900.00	-2,905.44	25.5%
6640 - HPRP Grant Distribution				
Journeys from PADS to HOPE	0.00	101,250.52	-101,250.52	0.0%
Options for Housing-Call Center	0.00	15,510.50	-15,510.50	0.0%
South Suburban PADS	0.00	106,579.02	-106,579.02	0.0%
West Suburban PADS	0.00	58,618.50	-58,618.50	0.0%
Total 6640 - HPRP Grant Distribution	<u>0.00</u>	<u>281,958.54</u>	<u>-281,958.54</u>	<u>0.0%</u>
6680 - Accounting	5,000.00	7,800.00	-2,800.00	64.1%
6850 - Service Charge Expense	0.47	330.00	-329.53	0.14%
6950 - Insurance Expense	2,873.34	2,594.00	279.34	110.77%
Total Expense	<u>170,397.14</u>	<u>523,425.96</u>	<u>-353,028.82</u>	<u>32.55%</u>
Net Income	<u><u>17,460.11</u></u>	<u><u>30,137.01</u></u>	<u><u>-12,676.90</u></u>	<u><u>57.94%</u></u>

EXECUTIVE DIRECTOR'S REPORT
Alliance to End Homelessness in Suburban Cook County
For July 23, 2010 Board Meeting

Federal Update:

- U.S. Interagency Council on Homelessness released 1st ever **Opening Doors: Federal Strategic Plan to Prevent and End Homelessness** on June 22, 2010. Highlights leadership, housing, jobs, health, and homeless crisis response strategies to end homelessness, particularly for families, youth, veterans, and chronically homeless.
- HUD announced all 2009 bonus projects this month, and we received our bonus project: Pillars' Project WCHANCE--\$731,504 over two years for 25 units for 38 chronically homeless people in west/southwest suburbs. Congrats!
- Attended National Alliance's Conference on Ending Homelessness (July 12-14). Highlights: 100,000 Homes launch; Federal plan; HEARTH collaborative applicants, harm reduction and targeting in transitional housing ...
- Registration opened for HUD conferences in September (HPRP, HEARTH & HMIS). Hopefully HEARTH regs will be out in draft form by then.
- AHAR 5 released in June: Chronic homelessness down 10%. Family homelessness is up 2 years in a row.
- 2010 NOFA set to be released in July or August.

Hiring status:

- Six interviews scheduled for July 16-22.
- Target hire date early Aug.

Fundraising update:

- Mailed the Member Contribution request letters on July 19. Please watch for them. Your support is important to the Alliance. The membership year is August to July, and we're requesting contributions by August 31.
- Submitted our Letter of Intent to Chicago Community Trust for renewal funding in time for July 15th deadline.
- Fundraising consultant: completed a grants calendar in June. Boilerplate general operating support proposal is 90% complete; we've exchanged several drafts, and just a few remaining tweaks are needed.
- Board fundraising launch breakfast will be immediately prior to September 24th board meeting, location TBD. (So, August board meeting will be at United Way.)

-Jennifer Hill, 7/19/10

Alliance to End Homelessness in Suburban Cook County
Executive Committee
July 19, 2010, 1:30pm – 3:00pm

1. Welcome by Dennis; present on the conference call:
Dennis, Lynda, Jennifer, Todd, Tom, Courtney, Teri
2. Approval of Minutes, Courtney motioned and Todd seconded; all in favor
3. Financial Update – Tom G
 - Met last week, on target for a break even budget with the caveat that fundraising goals are met
 - Began line of credit renewal process – Tom made a motion to request approval for line of credit renewal in the amount of \$100,000 with Harris Bank, Lynda seconded. Discussion on amount requested –clarification as to the need for an amount sufficient to cover expenditures, motion passed as all in favor.
4. Director's Report – Jennifer
 - A. Fund Raising update
 - Chicago Community Trust letter of intent submitted for \$75,000 last week
 - Consultant has completed the grants calendar as well as a near-to-final draft of a boilerplate proposal for future grants
 - A September breakfast to be arranged prior to the Board meeting to strategize around fundraising and membership
 - B. Program Coordinator – hiring status
 - Six interviews scheduled, including 2 already completed. Thanks to Lynda and Sue for some resume feedback.
 - C. Other Updates
 - Jennifer attended the National Conference on Ending Homelessness; please refer to the ED report in the Board packet
5. Committee/Issues:
 - A. HMIS – Jennifer
 - Recent meeting to address policy manual updates and training schedule
 - B. Continuum of Care Development – Sue
 - No report
 - C. Fundraising
 - Refer to information under Jennifer's report

D. Homeless Prevention – Dennis

- No report; meeting is this week
- Mary will be removing herself as committee co-chair

E. Project Review

- No report

F. Chronic Homelessness – Lynda

- No report; meeting is next week

G. Governance – Sue

- No report

H. Outcome Evaluation – Courtney

- No report; meeting is this week

6. Other Business

A. Nominating – Sue

- The slate of officers will be presented at this month Board's meeting by Lynda.

7. Adjournment @ 2:00pm; motioned by Tom and seconded by Todd

Next Meeting – Exec Cmte: Aug 16, 1:30pm, CALL

Alliance to End Homelessness - HMIS Committee Meeting
July 7, 2010 9:30 a.m. (conference call)

HMIS Advisory Committee Minutes

Participants: Connie Fabbrini, Maggie Oscar, Pam Reed, Peggy Troyer

I. Review/Approval of previous Minutes, May 2010.

Correction of Item V: HMIS Policy and Consent Forms – Peggy will circulate the HMIS policy manual and consent forms for review before the next meeting of the Advisory Committee.

II. Announcements

- a. Alliance has purchased GoToWebinar subscription through TechSoup
- b. End User and Agency Admin Training will be held July 15-16, RMU in Orland Park
- c. Site Visits will take place during July-Sept—agencies need to sign up via www.mysignup.com/suburbancook
- d. ART report creation training is tentatively scheduled for late August, pending confirmation of availability of training room. Some site visits may need to be re-scheduled to accommodate this training.
- e. HPRP report accuracy is improving for most agencies. Now we need to work on data quality and completeness.

III. Policy Manual Review—Suggestions for revision were discussed. Peggy will craft specific language incorporating the issues discussed and will send out revised draft for review.

IV. Next meeting – August 4th via conference call or webinar. Connie requested re-scheduling September 1 meeting to September 8th.

V. Other Business—HUD fall conference Sept. 13-17, details still not available from HUD.

VI. Adjourn—Meeting adjourned at 10:40 am.

Discharge Planning Committee
June 25, 2010
Minutes

Present:

- | | |
|---|--|
| 1. Erin Ryan, Lincoln Park Comm. Shelter | 12. Lauren Furrer, Trilogy |
| 2. John Fallon, Corp. for Supportive Housing | 13. Corinne Rearer, Trilogy |
| 3. Nicole Amling, Chicago Alliance | 14. Cynthia Estelle, Jesse Brown VA |
| 4. Susan Doig, Trilogy | 15. Michael Gates, Jesse Brown VA |
| 5. Jill Valbuena, Thresholds | 16. Pat Szymaski-Lamas, Advocate Illinois
Masonic Medical Center |
| 6. Katie Hurley, Heartland Human Care
Services | 17. Katy Kelleghan, Heartland Health Outreach |
| 7. Pamela Ward, IDOC | 18. Cara Pacione, Mount Sinai Hospital |
| 8. Suzanne Calder, Evanston Alliance | 19. Jennifer Hill, Alliance to End Homelessness
in Suburban Cook County |
| 9. Brian Bridges Jr. Chicago Department of
Family and Support Services | 20. Tom Grippando, Cook County Public
Defender's Office |
| 10. Randall Doubet King, Chicago Alliance Board | 21. Dave Thomas, AIDS Foundation of Chicago |
| 11. Sam Mordka, Illinois Housing Development
Authority | |

Identification and Access to Entitlements

- 1. Free State IDs for people experiencing homelessness (Nicole Amling):** In accordance with a law passed last year, the Illinois Secretary of State will start waiving the \$20 fee to obtain a state ID for people experiencing homelessness on Thursday, July 1. This is great news for people who are struggling to get identification in order to apply for benefits. Proper documentation is still required to get an ID, but service providers can now sign a Homeless Status Certification for qualified clients to get the fee waived. The form must be notarized so most providers are planning on having a staff member become a notary. The Homeless Status Certification, a list of proper documentation required, and FAQs can be found on the [Secretary of State's website](#). Questions can also be directed to the information line at 1-800-252-8980. Please help spread this information far and wide.
- 2. Meeting with an SSA Prisoner Suspension Reinstatement Coordinator (Nicole Amling):** The Chicago Alliance submitted a formal request to SSA via Larry Keillor in May. He hopes to be able to schedule a meeting in late July or early August.
- 3. SOAR Training (Susan Doig):** Susan and Kathleen Molnar are still hoping to schedule a training at Trilogy in July. Susan is also concerned that under the new state budget, the state will only pay for 12 service hours a year for non-Medicaid clients. This will affect one third of Trilogy's patients. Since Illinois residents with a mental health disability need SSI before they can apply for Medicaid,

she suggested that we work on expediting this process. John Fallon and Sue Augustus at CSH might have some expertise in this advocacy effort.

4. **Letters of Incarceration on Cook County Sheriff's Website (John Fallon):** No update.
5. **Replacement of Social Security Cards at IDOC (Pam Ward):** No update.

Ensuring Data Quality

1. **IDOC Assessment Project (Pam Ward):** No update at the moment, but the project is not dead. IDOC is considering incorporating this project into larger system efforts. IDOC is also examining the idea of integrating mental health services with supportive housing.

General Discharge Planning Updates

1. **Chicago Coalition for the Homeless CHA Campaign (Nicole Amling and Pam Ward):** Per the recommendation of this committee, the Chicago Alliance has signed on as an endorser of the campaign. The group met with Lewis Jordan, CEO of the CHA, and his staff in May regarding access to Section 8 vouchers for the formerly incarcerated and those with criminal backgrounds. It was a positive meeting, though in Pam's opinion, CHA is being as transparent as they are encouraged to be. They were impressed with the 100+ endorsers. At the federal level, NAHRO is surveying housing authorities on this very issue, HUD is talking to the Department of Justice, and Representative Davis has expressed interest in being kept up to speed.
2. **Federal Strategic Plan to Prevent and End Homelessness (Nicole Amling):** The United States Interagency Council on Homelessness unveiled the first ever Federal Strategic Plan to Prevent and End Homelessness, as required by the recently passed HEARTH Act. Since this document will most likely guide future federal policy and appropriation decisions and there are several discharge planning objectives, a small group decided to meet and discuss the Plan's impact on our committee. So far, Sue Calder, John Fallon, Randall Doubet King, Erin Ryan, and Nicole Amling have volunteered to meet. All are welcome – e-mail Nicole if you are interested. The small group will report back at our next meeting.

Discussion of the Hospital to Housing Program

- Dave Thomas from the AIDS Foundation of Chicago presented on the Hospital to Housing Program (formerly CHHP, Chicago Housing to Health Partnership). He described the process of identifying eligible clients at hospitals and working with them to move into respite care, interim housing, and permanent housing.

- Since identifying clients at the hospital is key, the discussion focused on how to get more funding to hire dedicated staff at hospitals and/or more permanent supportive housing units for this population.
- We re-visited the committee's earlier idea of encouraging hospitals (beyond Stroger and Mt. Sinai) to collect housing instability data at the point of intake, so we would have better information about how many people are at risk of homelessness within the hospital system. It is also in the best interest of hospitals to identify their homeless patients in order to retain their charity care status.
- Committee members suggested that the Illinois Hospital Association and/or the Metro Chicago Hospital Council might have access to this kind of data. Cara Pacione said she would contact IHA and Pat Szymanski-Lamas said she would inquire about the Council.

Next Meeting:

Friday, August 13

2:00 to 4:00 pm

Corporation for Supportive Housing

205 W. Randolph St., 23rd Floor