



Friday, Aug 28, 2009
 10:00 AM-12:00 PM
 Proviso-Leyden Council for Community Action
 411 W Madison, Maywood, IL 60153

AGENDA

- | | | |
|--------------|--|--------------------|
| I. | Welcome & Introductions | 10:00-10:05 |
| II. | Approval of Meeting Minutes | 10:05-10:10 |
| III. | Treasurer's Report – Tom Galassini | 10:10-10:20 |
| | A. Finance Cmte. Update | |
| | B. Jul 30 Financials | |
| IV. | Director's Report – Jennifer Hill | 10:20-10:40 |
| | A. Harris Bank LOC Renewal | |
| | B. HPRP Update | |
| V. | Committee Reports | |
| | A. Executive Committee – Sue Shimon | 10:40-10:45 |
| | B. Fundraising Committee – Paul Selden | 10:45-11:05 |
| | C. Homelessness Prevention – Mary Schurder/Dennis Condon | 11:05-11:10 |
| | D. HMIS Committee – Ken Schmitt | 11:10-11:15 |
| | E. Continuum of Care Development – Sue Shimon | 11:15-11:20 |
| | F. Project Review and Prioritization – B. McManaman/K. Nickele | <i>No report</i> |
| | G. Outcome Evaluation – Magalie Oscar/Courtney Suchor | 11:20-11:25 |
| | H. Governance – Mark Enenbach | 11:25-11:30 |
| | I. Chronic Homelessness – Khen Nickele | <i>No report</i> |
| | J. Ad Hoc Housing Goals Workgroup – M. Wasserberg/P. Selden | <i>No report</i> |
| VI. | Other Reports | |
| | A. Regional Roundtable – Cynthia Schilsky | <i>No report</i> |
| | B. Discharge Planning – John Fallon | 11:30-11:35 |
| VII. | Local Council Reports | 11:35-11:45 |
| | A. South – Courtney Suchor/Carl Wolf | |
| | B. West – Teri Curran/Lynda Schueler | |
| | C. North – Millicent Ntiamoah/Todd Stull | |
| VIII. | Old Business | |
| IX. | New Business | |
| | A. NW Task Force on Supportive Housing – Hugh Brady | 11:45-11:50 |
| | B. Veterans Resource Update – William Baxter | 11:50-12:00 |
| X. | Adjournment | |

The next meeting of the Board of Directors will be held **Friday, Sept 25, 2009**, 10:00 AM to 12:00 PM, at United Way Metropolitan Chicago, 560 W Lake Street, Chicago.

Alliance to End Homelessness in Suburban Cook County

July 4th, 2009

10am to 12pm

United Way of Metropolitan Chicago

560 W. Lake St., Chicago

I. Welcome and introductions:

Call to order @ 9:59 am by Sue

II. Approval of June Board meeting minutes; Mike moved and Scott seconded without any changes; all in favor to approve minutes.

III. Financial Update – Tom Galassini

A. June 30th Financials

- \$25,000 deficit projected for 2009; hopefully, will have additional revenues from HPRP to offset this deficit
- Have been submitting CDBG proposals to communities
- 2010 deficit will be more significant if the proposed new position (identified from strategic planning) is added

B. Finance committee update

- Please refer to minutes in Board packet
- Several strategies identified such as making a decision on the potential revenue to be generated by membership dues, moving forward with having a special event this year

IV. Director's Report – Jennifer Hill

- Acknowledgement of Jessica's leaving and her accomplishments over this past year

A. HPRP

- Expressed gratitude towards agencies that assisted in compiling the application, acknowledged Mike Wasserberg and Kyu Yup Kim for their efforts
- Discussed the need to ensure that minority and women run businesses are utilized for purchasing of supplies etc. as per the requirement of Cook County contracts
- Oak Park, Berwyn, and Cicero entitlement communities and lead agencies have been meeting to discuss the disbursement of those funds and the structure of the programming in those areas

B. NOFA notice

- Webcast on July 15th. Timeline identified by HUD that after August 24th the NOFA to be released. There will be no reallocations accepted as we will hear about renewals prior to hearing about new projects.

C. Hearth Act

- Jennifer/others went to a Chicago meeting on how the Hearth Act will change HUD's funding requirements for the Continuum of Care; HUD has one year to write their rules around these changes.

V. Committee Reports:

A. Executive Committee-Sue

- Content from minutes to be further discussed in committee reports; in Board packet for review

B. Fundraising – Paul

- Please refer to minutes in Board packet for additional information
- Discussed the recommendations for raising the \$25,000 in deficit for 2009. Identified that the events committee will try to raise approximately \$5,000, and that the remaining \$20,000 to come from individual donations, membership dues or agency assessments. Members provided feedback:

A. Board members to give at least \$20 annually each calendar year; Eileen recommended that we do the campaign now instead of in November

B. Board Letter writing campaign; agreement and willingness to do this expressed by Board members

C. Events committee to meet at 9am on August 11th at the Alliance to discuss ideas and begin implementing plans to raise the funds

C. HMIS – Ken

- Migration of data to Evanston has begun; trainings scheduled for August for admin and users.
- Please refer to minutes in Board packet for additional information
- **Ericka requested that a report of ESG grantees' participation in HMIS be provided to Cook County on a regular basis**

D. Continuum of Care Development – Sue

- Please refer to minutes in Board packet for additional information
- Point-in-time full report completed by Jessica
- Meeting for next Tuesday cancelled

E. Project Review –Brian & Khen

- Requested participation from potential volunteers who do not represent agencies/conflict of interest.

F. Outcome Evaluation – Courtney

- Drafting a report that will be presented to the Board in Oct

G. Homeless Prevention – Mary

- No report

H. Governance – Mark

- Please refer to committee meeting minutes in Board packet
- Mike moved and Scott seconded on motion to change to have the following terms for officers in position of Vice, Chair, and past Chair; all in favor except Mark and Sue
 1. one year for vice chair (to be nominated for this year)
 2. two years for co-chairs (this year then Dennis and Sue will be co-chair)
 3. one year for past chair (this year, Mark will remain as past chair)
- Mike moved and John seconded on making these changes to the By-Laws, all in favor
- Mike moved and Scott seconded that the positions of secretary and treasurer be changed to two years; Khen moved to amend the motion that the secretary will be elected in even years and treasurer will be elected in odd years. No second and Mike did not accept the amendment. Discussion on several issues around accepting this motion. Mike and Scott then withdrew the motion.

I. Chronic Homelessness – Khen

- SOARS training

J. Ad Hoc Housing Goals Workgroup – Mike

- No report

VI. Other Reports

A. Regional roundtable: Cynthia reports that there was no meeting

B. Discharge planning: John reported that Sept 30th will be presentations from agencies

VII. Local Council Reports – No reports/No meetings in July

VIII. Old Business

A. Alliance Board Elections-Mark

- Mike moved that slate of officers be accepted; all in favor:
 - Co-Chair: Sue Shimon (will serve one year term as co-chair, then move to past chair)
 - Co-Chair: Dennis Condon (will serve two year term as co-chair)

Vice-Chair: Jose Alvarez (will serve one year term as vice -chair)
Past Chair: Mark Enenbach (will serve one year term as past-chair)
Treasurer: Tom Galassini (one year term)
Secretary: Teri Curran (one year term)

IX. New Business

- NSP I funds available through Cook County RFP, applications due 8/14/09.
- NSP II was due to HUD already; Cook County has applied for those funds also in conjunction with other counties
- Rep from Housing Authority of Cook County discussed bus tours that will be available to residents with vouchers currently, and that they are reviewing the self-sufficiency training program for families. Gerry DuPaty will no longer be Alliance rep from HACC, instead nominated Diane Wolak-Green.

X. Adjournment @ 12:00pm; Picture of Board taken by Jessica: consent forms needed!

Next Meeting – Friday, August 28, 2009 from 10am to 12pm at west suburban location to be determined.

Respectfully submitted by Theresa Curran

Voting Members Present:

Hugh	Brady	NAMI Barrington Area
Theresa	Curran SECRETARY	Pillars
Mark	Enenbach PAST CHAIR	CEDA Central
John	Fallon	Corp Supp Housing
Tom	Galassini TREASURER	United Way of Metro Chicago
Marvin	Gorss	West Suburban Landlords Assoc.
Eileen	Higgins	Catholic Charities
Scott	Jensen	Community Representative
Brian	McManaman	Emergency Fund
Khen	Nickele	IDHS-DMH
Millicent	Ntiamoah CBSA Co-Chair	Catholic Charities
Cynthia	Schilsky	Community Representative
Mary	Schurder	Center of Concern, The
Paul	Selden	Connections for the Homeless
Susan	Shimon CHAIR	New Foundation Center
Courtney	Suchor	Sanctuary/SS Family Shelter
Mike	Wasserberg CBSA Co-Chair	South Suburban PADS

Voting Members Absent:

Jose	Alvarez	Town of Cicero
William	Baxter	Hines V A Hospital
Beverly	Christmon	Community Representative
Dennis	Condon VICE CHAIR	Community Representative
Arie	Davis	IL Department of Corrections
Gerry	DuPaty	Housing Authority of Cook County
Randi	Gurian	Harbour, The
Debra	Howard-Frye	Thresholds
Chris	Klepper	HCP
Rick	Nichols	Community Representative
Rev. John	Rice	Bethel Community Facility
Patrick	Rodgers	Social Security Administration
Heidi	Russell-Green	Safer Foundation
Lynda	Schueler CBSA Co-Chair	West Suburban PADS

All Others:

Sean	Alfred	Housing Authority of Cook County
Kamar	Beaco	CEDA Bloom-Rich
Ericka	Branch	Cook County DPDevelopment
Tyrone	Fowlkes	Vital Bridges, NFP
Ken	Keibler	Catholic Charities
Diane	Wolak-Green	Housing Authority of Cook County
Sheri	Pantell	CEDA Northwest
Debbie	Pavick	Thresholds
Todd	Stull	Journeys from PADS to HOPE
LaTonya	Walker	WINGS
Jessica	Aleksy	Alliance
Jeremy	Heyboer	Alliance
Jennifer	Hill	Alliance
Sharon	King	Alliance to End Homelessness
Peggy	Troyer	Alliance

Alliance to End Homelessness in Suburban Cook County Statement of Financial Position

As of July 31, 2009

	<u>Jul 31, 09</u>	<u>Jul 31, 08</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Checking at Harris N. A.				
Unrestricted	21,861.48	3,085.83	18,775.65	608.45%
Checking at Harris N. A. - Other	0.00	28.85	-28.85	-100.0%
Total Checking at Harris N. A.	<u>21,861.48</u>	<u>3,114.68</u>	<u>18,746.80</u>	<u>601.89%</u>
PayPal	660.48	604.29	56.19	9.3%
Total Checking/Savings	<u>22,521.96</u>	<u>3,718.97</u>	<u>18,802.99</u>	<u>505.6%</u>
Accounts Receivable				
1100 - Accounts Receivable	58,674.85	50,296.95	8,377.90	16.66%
Total Accounts Receivable	<u>58,674.85</u>	<u>50,296.95</u>	<u>8,377.90</u>	<u>16.66%</u>
Other Current Assets				
1400 - Prepaid Expenses	1,361.44	7,909.79	-6,548.35	-82.79%
1440 - Security Deposit	872.29	872.29	0.00	0.0%
Total Other Current Assets	<u>2,233.73</u>	<u>8,782.08</u>	<u>-6,548.35</u>	<u>-74.57%</u>
Total Current Assets	<u>83,430.54</u>	<u>62,798.00</u>	<u>20,632.54</u>	<u>32.86%</u>
Fixed Assets				
1500 - Property and Equipment	23,793.85	23,793.85	0.00	0.0%
1900 - Accum. Depreciation - Prop&Eq	-9,184.33	-4,425.56	-4,758.77	107.53%
Total Fixed Assets	<u>14,609.52</u>	<u>19,368.29</u>	<u>-4,758.77</u>	<u>-24.57%</u>
TOTAL ASSETS	<u><u>98,040.06</u></u>	<u><u>82,166.29</u></u>	<u><u>15,873.77</u></u>	<u><u>19.32%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 - Accounts Payable	400.00	5,141.34	-4,741.34	-92.22%
Total Accounts Payable	<u>400.00</u>	<u>5,141.34</u>	<u>-4,741.34</u>	<u>-92.22%</u>
Credit Cards				
2020 - CitiBank	1,487.48	351.21	1,136.27	323.53%
2030 - Advanta Bank Corp	0.00	2,636.62	-2,636.62	-100.0%
Total Credit Cards	<u>1,487.48</u>	<u>2,987.83</u>	<u>-1,500.35</u>	<u>-50.22%</u>
Other Current Liabilities				
Payroll Liabilities				
Total Payroll Liabilities	<u>3,908.24</u>	<u>2,650.98</u>	<u>1,257.26</u>	<u>47.43%</u>
Total Other Current Liabilities	<u>3,908.24</u>	<u>2,650.98</u>	<u>1,257.26</u>	<u>47.43%</u>
Total Current Liabilities	<u>5,795.72</u>	<u>10,780.15</u>	<u>-4,984.43</u>	<u>-46.24%</u>

Alliance to End Homelessness in Suburban Cook County
Statement of Financial Position
As of July 31, 2009

	<u>Jul 31, 09</u>	<u>Jul 31, 08</u>	<u>\$ Change</u>	<u>% Change</u>
Total Liabilities	5,795.72	10,780.15	-4,984.43	-46.24%
Equity				
Unrestricted Net Asset	99,860.57	53,087.93	46,772.64	88.1%
Net Income	-7,616.23	18,298.21	-25,914.44	-141.62%
Total Equity	<u>92,244.34</u>	<u>71,386.14</u>	<u>20,858.20</u>	<u>29.22%</u>
TOTAL LIABILITIES & EQUITY	<u>98,040.06</u>	<u>82,166.29</u>	<u>15,873.77</u>	<u>19.32%</u>

Alliance to End Homelessness in Suburban Cook County
Statement of Financial Income and Expense
January through July 2009

	<u>Jan - Jul 09</u>	<u>Jan - Jul 08</u>	<u>\$ Change</u>	<u>% Change</u>
Income				
4010 - Grant Income				
CDBG 04-093	0.00	-575.74	575.74	100.0%
CDBG 06-062	0.00	55,093.32	-55,093.32	-100.0%
CDBG 07-046	55,905.38	21,102.65	34,802.73	164.92%
CDBG 08-051	39,385.00	0.00	39,385.00	100.0%
SHP 2005 YMCA	0.00	46,173.03	-46,173.03	-100.0%
SHP 2008 ADMIN	0.00	8,650.88	-8,650.88	-100.0%
SHP 2008 Alliance	0.00	46,582.12	-46,582.12	-100.0%
SHP 2009 ADMIN	4,679.55	0.00	4,679.55	100.0%
SHP 2009 Alliance	93,564.45	0.00	93,564.45	100.0%
Total 4010 - Grant Income	193,534.38	177,026.26	16,508.12	9.33%
4011 - Donation Income				
401101 - Individual Giving	300.00	100.00	200.00	200.0%
401102 - Board Gifts	0.00	325.00	-325.00	-100.0%
401114 - Foundation & Corporate Giving				
AHAND	0.00	1,500.00	-1,500.00	-100.0%
CEDA, Inc.	500.00	500.00	0.00	0.0%
Chicago Community Trust	35,000.00	30,000.00	5,000.00	16.67%
Total 401114 - Foundation & Corporate Giving	35,500.00	32,000.00	3,500.00	10.94%
Total 4011 - Donation Income	35,800.00	32,425.00	3,375.00	10.41%
4100 - Interest Income	1.34	26.20	-24.86	-94.89%
4300 - Other Income				
430001 - Java Fund	0.00	10.13	-10.13	-100.0%
430002 - CCT Unity Challenge Fund	150,000.00	0.00	150,000.00	100.0%
4300 - Other Income - Other	152.70	1,681.33	-1,528.63	-90.92%
Total 4300 - Other Income	150,152.70	1,691.46	148,461.24	8,777.11%
4999 - Uncategorized Income	0.00	1.00	-1.00	-100.0%
Total Income	379,488.42	211,169.92	168,318.50	79.71%
Gross Profit	379,488.42	211,169.92	168,318.50	79.71%
Expense				
6001 - Payroll Expenses				
6000 - Wages Expense	117,987.49	75,514.54	42,472.95	56.25%
6050 - Employee Benefit Programs Exp	13,280.04	5,963.48	7,316.56	122.69%
6100 - Payroll Tax Expense	11,743.75	7,328.03	4,415.72	60.26%
6001 - Payroll Expenses - Other	71.43	0.00	71.43	100.0%
Total 6001 - Payroll Expenses	143,082.71	88,806.05	54,276.66	61.12%
6010 - Non-Employee Compensation	18,909.00	9,502.00	9,407.00	99.0%
6080 - HMIS Vendor Fees	20,295.00	47,147.99	-26,852.99	-56.96%
6087 - HMIS Contingency	0.00	825.00	-825.00	-100.0%
6090 - Consulting & 3rd Party Fees	15,450.00	19,335.00	-3,885.00	-20.09%
6301 - Space Costs				

Alliance to End Homelessness in Suburban Cook County
Statement of Financial Income and Expense
 January through July 2009

	<u>Jan - Jul 09</u>	<u>Jan - Jul 08</u>	<u>\$ Change</u>	<u>% Change</u>
6300 - Rent or Lease Expense	5,952.12	5,814.00	138.12	2.38%
6400 - Utilities Expense	7,569.13	7,805.05	-235.92	-3.02%
6550 - Other Office Expense	38.50	199.00	-160.50	-80.65%
Total 6301 - Space Costs	<u>13,559.75</u>	<u>13,818.05</u>	<u>-258.30</u>	<u>-1.87%</u>
6411 - Operations				
6410 - Printing Expense	1,135.29	283.00	852.29	301.16%
6420 - Travel Expense	7,890.65	4,661.83	3,228.82	69.26%
6430 - Postage & Delivery	920.23	145.31	774.92	533.29%
6450 - Office Supplies Expense	4,683.23	3,490.70	1,192.53	34.16%
Total 6411 - Operations	<u>14,629.40</u>	<u>8,580.84</u>	<u>6,048.56</u>	<u>70.49%</u>
6460 - Interest Expense	11.83	1,135.30	-1,123.47	-98.96%
6500 - Equipment or Furniture	5,081.46	349.35	4,732.11	1,354.55%
6630 - CCT Unity Grant Distribution	150,000.00	0.00	150,000.00	100.00%
6680 - Accounting	3,385.00	919.64	2,465.36	268.08%
6850 - Service Charge Expense	64.00	100.66	-36.66	-36.42%
6950 - Insurance Expense	2,636.50	2,351.83	284.67	12.1%
Total Expense	<u>387,104.65</u>	<u>192,871.71</u>	<u>194,232.94</u>	<u>100.71%</u>
Net Income	<u><u>-7,616.23</u></u>	<u><u>18,298.21</u></u>	<u><u>-25,914.44</u></u>	<u><u>-141.62%</u></u>

**DRAFT Minutes of the
Executive Committee
Alliance to End Homelessness in Suburban Cook County
August 17, 2009, 1:30 pm – 3:00 pm
Conference Call**

1. Welcome:
Call to order by Sue @ 1:41pm
Present: Jennifer, Jose, Mark, Millicent, Sue, Tom, Mike, Lynda, Teri
Absent: Courtney
2. Approval of last month's executive committee Minutes:
 - Mike moved and Millicent seconded acceptance of June minutes; all present in favor. Mike moved and Mark seconded acceptance of July minutes; all present in favor.
3. Financial Update – (Tom G)
 - Mtg this Friday to review July financials; awaiting updates on grant awards (HPRP/foundations, etc)
4. Director's Report – Jennifer
HPRP Cook County & HPRP West
 - Mtg this Friday with Cook County re: HPRP
 - Prevention committee mtg this Wed; to begin looking at intake processes etc. (program design)
 - HPRP West: Reps from CEDA, Catholic Charities and WS PADS met with Jennifer last week to begin identifying flow of payments and to review MOUs; municipalities are also reviewing MOUs for subcontractors. Next meeting for HPRP West next Wed in Berwyn.
5. Committee/Issues:
 - A. HMIS –
 - Agencies have been instructed to stop data entry into DuPage system; trainings this week re: new system with Evanston
 - B. Continuum of Care Development – Sue
 - Meeting next Tuesday morning; no other report
 - C. Project Review
 - No report; Brian and Khen are recruiting members for the committee

D. Housing Goals Workgroup

- Currently not meeting

E. Chronic Homelessness - Lynda

- Still considering an unscheduled summer count

F. Homeless Prevention – Dennis

- Mtg this Wed

G. Governance – Mark

- No report

H. Outcome Evaluation

- No report

I. Fundraising

- Events committee proposed a selling Holiday cards for a fundraiser;
- Jennifer has a friend who will be running the Chicago marathon and is hoping to raise funds for the Alliance through firstgiving.com.
- Fundraising committee has come up with a new dues schedule
- Jennifer and Tom met with the Boeing reps (who can't consider the request since they only do within Chicago city boundary). However, as there are still funds needed to make the call center operational (some from the West HPRP and some from Cook County HPRP), the committee discussed the direction of foundation grant proposals.

6. Other Business

- Orientation for new Board Members prior to August Board mtg

Mtg ended at 2:23pm; Mike moved to adjourn and Jose seconded

Next Meeting – Exec Cmte: scheduled for Sept 14, 1:30pm

MINUTES OF THE HOMELESS PREVENTION COMM. AUGUST 19, 2009

Members Present: Brian McManaman, Paul Selden, Millicent Ntiamoah, Tracy Banks, Bob Haennicke, Viru Joshi, Mary Schurder and Dennis Condon
Staff: Jennifer Hill, Peggy Troyer

The meeting was called to order at 10:25.

Jennifer was asked to lead the discussion since the agenda had to do with the HPRP application. There followed a lengthy and involved conversation by all present about the nuts and bolts of putting the HPRP program into action (Even though we didn't have confirmation from the County about the level of funding to come to the Alliance. Jennifer said that she and others of the Alliance are to meet with the County on Friday Aug. 21st and hopefully the funding picture will be clear.)

Some items discussed were: eligibility, length of service to a client, cap on assistance, forms to be used, outcome measurement tool etc.

It soon became obvious that a smaller working group would need to be formed to tackle these topics and in a fairly speedy fashion as contracts are to be signed in Sept. and Oct. 1 is the startup date. This group will gather after the Alliance Board meeting on Aug. 28th at the Alliance office.

The meeting adjourned at 11:50.

Minutes were taken by Dennis Condon

Alliance to End Homelessness - HMIS Committee Meeting
Conference Call
July 21, 2009 10:00 a.m.
HMIS Committee Minutes

Participants: Ken Schmitt, Jeremy Heyboer, Pam Reed, Peggy Troyer, Connie Fabbrini

- I. Cook County – Access to Data - The Committee discussed Cook County’s request for HMIS data and details about how that might work and what training would be needed.
- II. Status of merger/migration of information with Evanston HMIS – The merger/migration of HMIS information has not yet occurred because Bowman is not quite ready to complete the task. Peggy will keep Alliance membership apprised as to when this occurs.
- III. Trainings
Peggy and Jeremy are planning on HMIS trainings on August 18 and 19. The training on August 18 will be for Agency Administrators and August 19 for beginners.
- IV. Next meetings
 - A. August 18 – Since HMIS training will probably occur on that day, the Committee will not meet in August. Instead our assignment for August is to review the Agency Agreement form and Consent forms. Additions/corrections/revisions on the Agreement and Consent forms are to be sent to Peggy by the end of August. We will then review/revise the forms in person at the September meeting.
 - B. September 15 – Review/revise the Agency Agreement and Consent forms. We will also look at changing meeting times/dates. During September, Committee members will be expected to review/revise/correct the Policy Manual. Any suggested changes will need to be sent to Peggy by the end of the month.
 - C. October Meeting – In person review/revision of the Policy Manual.

Meeting adjourned at 11:10 a.m.

Outcome and Evaluation Committee

Tuesday, August 4, 2009
Catholic Charities
7000 W. 111th St. Worth, IL 60482

Present:

Magalie Oscar, Co-Chair, Catholic Charities
Courtney Suchor, Co-Chair, the Sanctuary
Jennifer Wood, YMCA
Jeremy Heyboer, Alliance
Kathie Cunningham, Catholic Charities

We continued to work on drafting our report of the pilot program for the outcome evaluation tool. We expect to present the report to the Board of Directors at the October meeting.

Each section of the tool will be addressed in the report which will highlight relevant statistics and graphs. Each section will also include limitations and recommendations/best practices.

We encourage new members to join us as the committee starts to look forward to next year's tool. The new emphasis HUD is placing on outcomes and specifically a self-sufficiency scale which may be required in HMIS and APRs will make the committee's work all the more crucial to the Alliance receiving funding.

Next Meeting is:

Tuesday, September 1, 10:00 AM at Catholic Charities: 7000 W. 111th St. Worth, IL 60482

North/Northwest Suburban Task Force on Supportive Housing for Individuals with Mental Illness

(AKA: The Task Force)

July, 2009

The Problem: People with serious mental illnesses are often the poorest of the poor, and are often forced to live in inappropriate settings. Many are homeless. Others live with aging parents who, often without training or special expertise, try to act as case managers. Many live in Illinois' disgraceful IMD's and other nursing homes. Still others are caught in the expensive revolving door of homeless shelters, emergency rooms, psychiatric hospitals, and jail.

The Solution is permanent supportive housing (PSH): Many research studies show PSH is the least expensive and one of the most effective ways to house and care for individuals with mental illness.

But there is almost no permanent supportive housing in the north and northwest suburbs.

To help solve this problem, the Task Force proposes to help create and oversee the operation of between 12 and 20 units of safe, affordable, permanent supportive housing for individuals with serious mental illness who are living in the north or northwest suburbs of Chicago.

- **The Building** will be a single apartment building or perhaps adjacent buildings. Residents will each have their own apartment as regular tenants. Each apartment will have kitchen and bathroom facilities. There will also be office space for professional staff and a common area where residents can socialize or meet for group activities.
- **The Site** will be in or near a downtown area, close to public transportation, within walking distance of grocery stores and other shopping, and will have easy access to governmental, medical and other professional offices.
- **Supportive Services:** To provide case management and other recovery based services, the Task Force will partner with a mental health service provider such as Chicago-based Thresholds. The case management staff will coordinate other supportive services, including psychiatric services, counseling, education and supportive employment services.
- **The Model:** With recovery-based treatment, the vast majority of individuals with mental illness will see significant alleviation of their symptoms. Over time, most will recover to the point where they will be able to live normal, satisfying, self-supporting lives in the community
- **Our Clients** will be single adults from the north and northwest suburban area who have serious and persistent mental illness, and who are currently housed inappropriately, perhaps living in such places as nursing homes or at home with ageing parents, or who may be homeless.

Can This Really Happen?

Yes! With the support of our enthusiastic and dedicated members, with the backing of a solid body of best practice and evidence-based research, and with the assistance of such well established organizations such as Thresholds, the Corporation for Supportive Housing, Daveri Development LLC, Northwest Community Hospital and the Alexian Brothers Center for Mental Health, we are very optimistic that this much-needed project will happen.

Who We Are:

The Task Force was formed to address the serious lack of housing for individuals with mental illness in the north and northwest suburbs. We are made up of representatives from five north and northwest suburban chapters of the National Alliance on Mental Illness (NAMI) as well as individuals concerned with the often impossible problems people with mental illness face in trying to find appropriate places to live.

For further information or to help out, call Hugh Brady at 847-991-1863 (email: bradyhugh@aol.com) Hilary Ives at 847-991-3578 (e-mail: hives@gmail.com) or Mary Lou Lowry 630-469-5171 (e-mail: marylouiselowry@gmail.com)

Memorandum

Date: August 21, 2009

From: W. Baxter, LCSW (122)

Subj: VA Homeless Initiatives

To: J. Hill, Executive Director, Alliance to End Homelessness in Suburban Cook County

The Department of Veterans Affairs (VA) proposed 5-Year Plan to End Homelessness is moving ahead with momentum and expected favorable budget appropriations.

One component is the expansion of Health Care for Homeless Veterans (HCHV) Contract Residential Program which would provide residential housing and supportive services targeting ANY homeless veteran and especially those with serious mental illness and substance use disorders. VA is looking for community organizations that presently have residential housing capacity and supportive services and would like to contract with VA to provide services to homeless veterans.

In another initiative, VA is planning to allocate \$15M for pilot projects to serve low income veterans and their families living in permanent housing, at-risk of becoming homeless, or veterans transitioning from Grant and Per Diem programs or shelters. Family income cannot exceed 50% of the Area Median Income.

Grants would allow community organizations to provide a range of services including outreach, case management, obtaining benefits and employment, and financial support paid to third parties (up to 20% of grant award) for rent arrears, utility payments, and security deposits, moving costs, child care and legal services.

Grantees would be expected to establish community liaisons with entities such as housing courts, unemployment offices, school guidance counselors, credit counseling agencies, food stamp offices and others.

The NOFA is anticipated to be out in early 2010. This program will be funded at \$15M for FY09, \$20M for FY10 and \$25M for FY11. Technical assistance calls and meetings will accompany the NOFA.

VA's Grant and Per Diem (GPD) program funds community organizations that can provide transitional housing and supportive services to homeless veterans. Grants are offered annually through a NOFA process and information published in the Federal

Register. Under the Capital Grant component, VA may fund up to 65% of the cost of a project for construction, acquisition, or renovation of facilities or to purchase vehicles to provide outreach and services to homeless veterans. Per Diem grants are also available to grantees to help off-set operational expenses. VA also publishes a separate Per Diem Only NOFA for community organizations who currently have residential and programming capacity who want to partner with VA in serving homeless veterans. Occasionally, special RFP's are announced seeking organizations to serve special needs populations such as, chronic homeless, seriously mentally ill, frail elderly, women, single veterans with children, and disabled veterans.

Anyone interested in more information can contact me at 708-202-4961. Thank you.

William Baxter, LCSW
Clinical Manager, Health Care for Homeless Veterans Program
Edward Hines Jr. VA Hospital