

Alliance to End Homelessness in Suburban Cook County

Board Meeting Minutes

December 21, 2006

United Way of Metro Chicago – 560 West Lake – Chicago, IL

Directors Present:

Sue Augustus; Tom Galassini; Richard Grove; Eileen Higgins **CHAIR**; Doug Jones **TREASURER**; Khen Nickele; Lenoris Perkins; Ken Schmitt **PAST CHAIR**; Mary Schurder; Fred Shannon **CBSA Chair**; Susan Shimon **CBSA Co-Chair**; LaTonya Walker; Mike Wasserberg; Sandy Williams

Directors Absent:

Jose Alvarez; Beverly Christmon; Arie Davis; Gerry DuPaty; Mark Enenbach **VICE CHAIR**; Louis Harrison, Jr.; Debra Howard-Frye; Sharmili Majmudar; Marianne Minas; Nancy Radner; Rev. John Rice; Patrick Rodgers **SECRETARY**; Raul Rodriguez; Mary Ann Romeo; Cynthia Schilsky; Edwin Walker IV; Daryl S. Woods

Members Present:

Laura Altieri- Salvation Army, The; Dee Brennan- Oak Park Public Library; Jennifer Hill- Alliance, Ron Jordan- CEDA Northwest; Nick Kusceovich- Community Resident; James Lewis- Institute of Metropolitan Affairs, Roosevelt University; Larry McClellan- South of Chicago, Inc.; Tahtia K. Smalling- IL DHS/DMH PATH Program; Courtney Suchor- Sanctuary/SS Family Shelter; Anika Watkins- Le Penseur Youth Services; Tom Hinchy- Cook County Department of Planning & Development; Bryan Manasse- Alliance; Shaun Pyron- Alliance, Renae Wilson- Alliance

- I. The meeting was called to order by Eileen Higgins, Alliance Chair; participants introduced themselves.
- II. Approval of the Minutes – Fred Shannon moved and Ken Schmitt seconded that the minutes of the November meeting be approved. The motion passed.
- III. Treasurer's Report – Doug Jones presented the Organizational Budget for the year ending December 31, 2007. Discussion following a motion to approve by Ken Schmitt and seconded by Mary Schurder concluded with a motion to table the issue by Mike Wasserberg and seconded by Mary Schurder. Questions included if the HMIS costs could be detailed by category.
- IV. Director's Report – Jennifer Hill sought adoption of the 2007 CDBG resolution. Mike Wasserberg moved and Ken Schmitt seconded to resolve to authorize submission and execution of subrecipient agreements for CDBG project #C06-062.
- V. Committee Reports
 - A. Executive Committee – Eileen Higgins reported that the committee reviewed the '07 organization budget, the year-end appeal and approved an increase to the personnel benefit package for Alliance employees.
 - B. HMIS Committee – Renae Wilson presented Nick Kusceovich an award for his outstanding assistance to the committee. Doug Jones explained the need to submit outstanding Participating Agency Agreements and XML data schema. They are prerequisites to the HMIS Policy & Application training and necessary to meet contractual deadlines with Softscape. Shelter programs' concerns relate to bed management mechanisms, and they will meet with the Alliance for further discussion of the problem.
 - C. Continuum of Care Development Committee – Sue Shimon summarized business conducted in the 11/28 meeting: We seek additional volunteers; training sites are set for north and south (will be either Hines or Madden in West). CBSAs are collecting gift bag items and will assemble during January. Tom Hinchy will visit CBSAs in January to explain the sheltered count procedure. Watch the website for details. We reviewed the final write up of the 2006 Strategic Plan retreat. Next meeting: January 16 at 2pm at Alliance.

- D. Project Review and Prioritization – Jennifer Hill facilitated a discussion of project renewal scenarios. A SuperNOFA orientation and renewal roundtable will occur consecutively on the morning of Jan 19 (8:30-12pm) at Catholic Charities, 721 N LaSalle.
 - E. Chronic Homelessness – Khen Nickele highlighted possible positive changes as relate to chronic homelessness. Sue Augustus shared CSH advocacy on behalf of presumptive eligibility for individuals in the city limits. Lynda Schueler resigned from the board and from chairing this committee for the remainder of this term.
 - F. Homeless Prevention – Fred Shannon and Mary Schurder summarized their 11/9 meeting in which they agreed to work on the following: 1) Create more family supportive housing; 2) Work with CSH to explore conversion of projects to permanent from transitional, promote the use of HOME funds and explore using HOME for Tenant Based Rental Assistance; 3) Access rental housing support program and HOME funding to create housing for extremely low-income families. Next meeting: January 12th at Alliance.
 - G. Governance – Ken Schmitt stated there would be no report until the committee meets later this winter.
 - H. Advocacy – Mike Wasserberg gave thanks for advocacy efforts on behalf of EF&S. Go to the HAI website for info on this issue. Chicago Coalition is leading the effort on service to youth and employment. At Mike’s prompt, the board had a moment of reflection for Homeless Memorial Day.
 - I. Evaluation- No report
 - J. Fundraising and Marketing – Sandy Williams & Tom Galassini summarized their 12/8 meeting when they discussed the status of the board appeal, strategies for general mailings and their final product from the strategic plan retreat.
 - K. Rental Support Workgroup – Jennifer announced the January 9, 2007 meeting in Hazelcrest at 10am (check the Alliance website).
- VI. Other Reports –
- A. Mainstream Resources –No report
 - B. Regional Roundtable – No report
- VII. CBSA Reports –
- A. South – Fred reported their discussion of the January count, their Study project (and introduced Dr. Jim Lewis and Dr. Larry McClellan), and the Council’s production of a marketing brochure.
 - B. West – Jennifer directed everyone’s attention to the write-up from the West’s summit on homelessness held on December 1.
 - C. North – Sue Shimon reported the National Student Partnership presentation on local employment resources, and our plan to discuss the “how to’s” of housing placement and services throughout 2007.
- VIII. New Business – Tom Hinchy gave the CDBG dates for Rolling Meadows, Maywood, and Markham and shared information regarding the proposed McKinney-Vento consolidation.
- IX. Fred Shannon moved and Mike Wasserberg seconded that the meeting adjourn. Motion passed at 12:10.

Respectfully submitted,

Susan Shimon, for the Secretary