

Alliance to End Homelessness in Suburban Cook County
Board Meeting Minutes
June 23, 2006

Meeting Location: United Way Metro Chicago, 560 W. Lake St., Chicago, IL

Directors PRESENT

Ken Schmitt, **CHAIR**
Eileen Higgins, **VICE CHAIR**
Raul Rodriguez, **TREASURER**
Susan Shimon, **SECRETARY**
Richard Koenig, **PAST CHAIR**
Beverly Christmon
Tom Galassini
Yvonne Griffin-Bland
Mark Enenbach
Gerry DuPaty
Khen Nিকে
Lenoris Perkins
Fred Shannon
Cynthia Schilsky

Edwin Walker
Mike Wasserberg
Sandy Williams

Directors ABSENT

Richard Grove
Doug Jones
Kelli Moore
Nancy Radner
Patrick Rodgers
Mary Ann Romeo
Lynda Schueler
Mary Schurder
Daryl S. Woods

Members Present

Alliance Staff: Jennifer Hill, Renae Wilson, Shaun Pyron
Tom Hinchy, Cook County Dept of Planning and Development
Megan Condon, Intern, The Harbour
Arie Davis, IL Department of Corrections
Marvin Gorss, West Suburban Landlords Assoc.
Millicent Ntiamoah, Catholic Charities
Debra Howard-Frye, Thresholds
Magalie Oscar, Catholic Charities

- I. The meeting was called to order by Ken Schmitt, Alliance Chair, and participants introduced themselves.
- II. Approval of the Minutes – Edwin Walker moved and Mike Wasserberg seconded that minutes of the May meeting be approved. The motion passed.
- III. Treasurer’s Report – Raul Rodriguez reported a zero balance on the line of credit, the efficient management of the books by Jennifer Hill and Suzanne Hopkins, and gave an overview of the income statement and balance sheet. There were no significant variances from budget.

Fred Shannon, Tom Galassini and Raul Rodriguez will review proposals sent in response to the Alliance RFP and select the audit firm.

- IV. Director’s Report – Jennifer Hill summarized the Rental Support Workgroup’s discussion of the local administering agency. It should be countywide; coordinate social services and housing; and have the fiscal capacity to administer soundly. Other discussion included linking rental support to Employer Assisted Housing, and potential partners to engage in rental support discussions. The next meeting is August 1st, 10am-12pm at Catholic Charities, 1717 Rand Rd, Des Plaines.

Jennifer reported that RFP’s were issued for an HMIS 3rd party trainer and for an audit firm. She announced hiring Bryan Manasse, the new intern to work on the January 2007 Count and Outcome Evaluation Committee. Note: July 17-19 is the National Alliance to End Homelessness annual conference in D.C.

Jennifer was nominated and selected to serve on the Citizens Advisory Committee (CAC) of the Regional Planning Board relating to NIPC and the Chicago Area Transportation Study. Congratulations Jennifer.

- V. Committee Reports

- A. Executive Committee – Ken Schmitt reported the committee’s discussion of the Auditor and HMIS requests for proposals and the Alliance employee benefit package.

- B. HMIS Committee – Renae Wilson summarized the committee’s plans to conduct User Acceptance Testing (UAT), its need to receive HMIS info sheets from all participants and its need for adequate training sites. The HMIS Informational Update in the board packet contains the End User License Fees, Data Conversion & Interfacing Costs and the participant information update questionnaire.
- C. Continuum of Care Development Committee – Sue Shimon reported the committee’s next meeting date: Monday, July 10th at the Alliance office. The agenda: 2007 Sheltered/Unsheltered Count and 2006 Strategic Plan goals related to the CoCD committee.
- D. Project Review and Prioritization – Cynthia Schilsky reported on the post-assessment meeting she convened to discuss the renewal review process. The group was satisfied that its process was well structured. She raised relevant questions regarding our decision to renew all projects this year, and the consequence of only one new project. Also discussed was our need to devise an objective process to analyze project outcomes according to type of program.
- E. Chronic Homelessness – The committee met in conjunction with the Continuum of Care Development Committee to complete Exhibit I.
- F. Homeless Prevention – Fred Shannon volunteered to co-chair this committee with Mary Schurder.
- G. Governance Committee – Richard Koenig facilitated a discussion of the bylaw revisions and sought a vote to adopt this committee’s draft. Discussion focused on Article V. Committees, 5.4(e) and Article IV, section 4.2 – composition of the board and nominating committees. Concerns included the Alliance Chair naming half of the nominating committee; loss of CBSA control to central control; lack of agreement on how to be inclusive; how to compromise. Mark Enenbach moved that a special meeting be held to reach the compromise on Article V, section E and Article IV, 4.2. Mike Wasserberg seconded the motion. The motion passed – 7 ayes, 5 nays, 2 abstentions.
- H. Advocacy – No report
- I. Outcome Evaluation – No report

VI. Other Reports

- A. Regional Roundtable – Cynthia Schilsky reported that its next meeting is July 13.
- B. Mainstream Resources – No report

VII. CBSA Reports

- A. South – Fred Shannon reported this CBSA’s elections, follow up with local legislators and meeting with Chicago Community Trust. The group seeks a community representative.
- B. West – Cynthia Schilsky reported this CBSA’s elections, by-laws discussion and plans for an October summit to engage stakeholders and educate the community about homelessness.
- C. North – Sue Shimon reported this CBSA’s elections, committee discussion, issue of by-laws revisions to members and viewing of film “Engaging Individuals who are

Homeless with a Mental Illness: A Training for Mental Health and Homeless Providers”.

VIII. Elections

- A. CBSA Representatives Presented: Richard Koenig moved and Edwin Walker seconded that the nominated slate of CBSA representatives be accepted with corrections (elimination of organization affiliation for two consumers and other agency name corrections). Motion passed.
- B. Elect Countywide Representatives: Fred Shannon moved and Yvonne Griffin-Bland seconded that the nominated slate of countywide representatives be accepted. Motion Passed.
- C. Elect officers: Tabled to July board meeting.

Fred Shannon moved and Edwin Walker seconded that the meeting adjourn. Motion passed.

Respectfully submitted,

Susan Shimon, Secretary